

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

October 29, 2014 – Work Session

The second monthly meeting of the East Berlin Borough Council was held October 29, 2014, 7:00 PM at the East Berlin Borough Hall.

**Members Present:** President Krall; James LeVan; Jason Wood; Roberta Teal; Catherine Lockey; Donald Dixon; and Andrew Raymond

**Members Absent:** None.

**Also Present:** Mayor Keith Hoffman; and Secretary/Treasurer Darlene McArthur

**Constituents Addressing Borough Council:** None.

**Topics of Discussion:**

- President Krall announced that the Borough's grant request to PennDOT for the Traffic Signal Improvement Project was approved. The Automated Red Light Enforcement (ARLE) Grant in the amount of \$23,600.00 will cover fifty percent (50%) of the cost to install video detection cameras and line painting at the square. Approval documents and instructions will be mailed. As part of the Project, President Krall noted that Swam Electric will test the Borough's generator capability for the fifteen (15) AMP service required to provide backup power if electricity is lost.
- A letter of appreciation was received from the East Berlin Historical Preservation Society for the Borough's assistance with Colonial Day.
- A request for the Borough's continued support of the Senior Center at EBACC was received. President Krall stated that he, Roberta Teal, and Jason Wood will work with the Community Center to draft an agreement for maintenance and operating responsibilities. There will likely be no changes, but an agreement will document the current arrangements between the Borough (property owner) and the Community Center.
- A request for financial support was received from Community Media, Adams County Comcast channel 12.
- The Rabbit Transit Annual Report was received and is available for review.
- Roberta Teal reviewed a draft of the proposed 2015 Budget noting variations in this year's revenues and expenses. President Krall reported that funds have been invested in Certificates of Deposit Account Registry Service (CDARS) as previously approved by Council. It was noted that funds from the Liquid Fuels Account could not be invested due to the allowance of only one (1) disbursement account. As State allocated funds, Liquid Fuels funds may not be co-mingled with other funds for audit purposes. Ms. Teal discussed the upcoming trash service contract renewal on October 1, 2015, and the option to include recycling collection as part of the new contract. It was noted that even though the Borough is not required to recycle, requests were received from residents to provide recycling collection as part of the weekly curbside pickup. James LeVan stated his opinion that if recycling is not required, the Borough should not incur this additional expense. Council discussed several methods to obtain a consensus of the Borough residents including a ballot referendum or a public meeting. President Krall suggested that the Members of Council reach out to the residents for opinions on the matter. The proposed 2015 Budget will be further discussed at upcoming Council meetings.

- James LeVan discussed a letter to Council from David Richards regarding the method of appointing Board and Commission Members through a recommendation from the Personnel Committee. The letter states that the Personnel Committee, a group of three (3) Council Members, determines the outcome of any appointment process by not mentioning all of the applicants for a position or the rationale for their selection. Mr. LeVan stated that he disagrees with the statements in the letter and considers it a malicious threat toward Council, but has no problem with announcing all of the applicants for a position and will do so in the future. President Krall discussed his submission for reappointment to the Board of the East Berlin Area Joint Authority including his request for support from the Joint Authority Board.
- President Krall reported that the Adams County Boroughs Association Meeting is scheduled for 6:15 PM on November 17<sup>th</sup> at the Pike Restaurant in Gettysburg.
- Regarding Officer Grim's upcoming retirement in 2016, Catherine Lockey inquired if the Borough has a documented hiring procedure. Secretary McArthur stated that there is a hiring procedure in place and that a copy would be provided to Ms. Lockey.

The meeting of the East Berlin Borough Council adjourned at 8:25 PM.

Respectfully Submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council