

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

May 20, 2015

The second monthly meeting of the East Berlin Borough Council was held May 20, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Charles Krall; Roberta Teal; Andrew Raymond; James LeVan (7:26); Jason Wood; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Secretary/Treasurer Darlene McArthur; and David Richards

Adoption of the Minutes: The meeting minutes of Council's Session on May 6, 2015, were reviewed. *A motion to approve the minutes was made by Roberta Teal; seconded by Jason Wood. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the end of May totaling \$12,541.91 was reviewed. *Jason Wood motioned to pay the bills for the end of May; seconded by Roberta Teal. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: David Richards addressed Council regarding projects at the East Berlin Area Community Center (EBACC) including the replacement of the air conditioning unit on the roof of the Skills Building Senior Center costing \$8,500.00, wire for Wi-Fi throughout the Center costing \$2,500.00, and three (3) new computers with upgraded software. Mr. Richards explained that these projects have depleted the cash in the balance sheet for borrowing from Adams Electric for the roofing project as discussed at the previous meeting of Council. Mr. Richards requested that Council consider increasing the approved guarantee of the loan from a maximum of \$12,000.00 to a maximum of \$25,000.00 to ease any possible concerns Adams Electric may have regarding a shortage of collateral. Roberta Teal suggested that Council delay further action until any concerns are raised by Adams Electric. In response to President Krall's inquiry of no involvement from other EBACC member municipalities in the shortfall of income, Mr. Richards stated that there are no agreements in place. President Krall stated that he agrees with Ms. Teal to delay further action, and that if Adams Electric does not accept the loan application, the Borough should be notified and would meet with Mr. Richards and the EBACC Board President to discuss the matter. There was some discussion of the high cost of replacing the air conditioning for the Skills Building due to this unit being all electric. Andrew Raymond suggested possible financial assistance from the Adams County Office of Aging for this project. Mr. Richards stated that a letter is being drafted to request \$5,000.00 for this purpose. President Krall informed Council and Mr. Richards that he would be out of town from June 16th until June 30th and requested that Vice President James LeVan chair the Council meeting of June 17, 2015. Mr. LeVan agreed.

Committee Reports:

Finance: Nothing to report.

Maintenance: Andrew Raymond reported that pot holes have been repaired and road pavement evaluations will begin for developing a five-year maintenance plan. Three projects to be addressed this summer include repaving the intersection of Sixth Avenue and North Avenue, drainage cleanup and pipe reset between the Tucker Industrial Coatings property and the Borough Park on North

Avenue, and rebuilding drainage infrastructure at the intersection of Third Street and North Avenue. The pedestrian crossing sign was stolen from Harrisburg Street and replaced with one from W. King Street, and the Borough's trash barrel at Zeigler's ball field was stolen. Officer Grim is aware of both incidents. At Robert Meminger's request, Dan Walston of the Federal Highway Administration provided information regarding Size and Weight Enforcement Certification training for police as an additional resource for enforcing truck regulations. Mr. Walston suggested communication with neighboring communities for a history of truck issues.

Regarding the location of stop bar pavement markings at the square, PennDOT indicated that operational changes could be recommended by Borough Engineer Eric Mains. Mr. Mains' preliminary study indicates that moving back stop bar locations would create more room for truck turning. This modification to the Traffic Signal Permit may be requested by submitting PennDOT form TE160 which requires Council's approval of an authorization Resolution. *Andrew Raymond motioned to approve the Resolution required to submit PennDOT form TE160; seconded by Jason Wood. Per roll call vote; all Members of Council approved the motion.* Mr. Mains has quoted a cost of \$350.00 to provide stop bar relocation recommendations and accompanying exhibits to amend the Traffic Signal Permit. *Andrew Raymond motioned to approve the cost of engineering the stop bar work; seconded by Roberta Teal. Per roll call vote, all Members of Council approved the motion.* In response to Donald Dixon's inquiry, President Krall stated that the traffic signal video detection system is not yet functioning, but would be activated when the pavement markings are complete.

Donald Dixon mentioned some tree limbs that require trimming over the sidewalks on Park Avenue and Hillside Drive. President Krall stated that Robert Meminger would investigate the matter.

Planning/Zoning: As a follow up to Council's previous discussion of reducing the membership of the Planning Commission, President Krall reported that an Ordinance is required should Council decide to take this action.

Personnel: James LeVan reported that a draft of the police employment application is complete and explained that the document contains a section of the Pennsylvania Uniform Firearms Act regarding offenses that prohibit a person from carrying a gun. Mr. LeVan requested that Council review the document for approval at the next meeting of Council.

Park/Recreation: The meeting minutes of April 9, 2015, were provided to Council. Jason Wood reported that Evening in the Park is scheduled for June 28th including music, food, a bounce house, and other activities.

Unfinished Business: None.

New Business: Mayor Hoffman reported that former East Berlin Borough Mayor Joanne Eisenhart passed away last week and offered his recognition of her many years of service to the community including her dedicated effort in establishing the East Berlin Area Community Center.

Correspondence:

Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 8:07 PM; seconded by Roberta Teal. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council