

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

August 5, 2015

The first monthly meeting of the East Berlin Borough Council was held August 5, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Charles Krall; Roberta Teal; Jason Wood; and Donald Dixon

Members Absent: James LeVan; Andrew Raymond; and Catherine Lockey

Also Present: Solicitor Matthew Battersby; Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Karen Wire; Robin Heyser; Thomas Teal; Chuck Johnston of Republic Services; Michael Zittle, D.O.; and David Richards

Opening of Trash Bids: President Krall opened and announced three (3) bids for trash service in the Borough as follows (each is quoted as a total for a three-year term):

| | <u>Penn Waste</u> | <u>Republic Services</u> | <u>Advanced Disposal</u> |
|--|-------------------|--------------------------|--------------------------|
| Residential (Borough Bills Residential) | | | |
| Automated Cart Service | \$345,720.00 | \$346,360.00 | \$291,074.80 |
| Automated Cart Service w/Recycle | \$498,480.00 | \$478,772.00 | \$403,737.00 |
| Residential (Contractor Bills Residential) | | | |
| Automated Cart Service | \$361,800.00 | \$360,892.00 | \$294,960.80 |
| Automated Cart Service w/Recycle | \$514,560.00 | \$493,304.00 | \$412,050.00 |
| Commercial (Contractor Bills Commercial) | | | |
| Dumpster Service | \$134,211.00 | \$82,124.35 | \$166,229.91 |

President Krall stated that the bid packages would be further reviewed before the bid is awarded, and that each of the service providers would be notified of the decision of Council.

Adoption of the Minutes: The meeting minutes of Council's Session on July 15, 2015, were reviewed. *A motion to approve the minutes was made by Roberta Teal; seconded by Donald Dixon. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the beginning of August totaling \$24,851.09 was reviewed. *Jason Wood motioned to pay the bills for the beginning of August; seconded by Roberta Teal. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: Karen Wire addressed Council as a Member of the Board of Directors at the East Berlin Area Community Center (EBACC) for almost twenty-five (25) years. Mrs. Wire stated that the Board is comprised of two (2) representatives from each of six (6) municipalities including East Berlin Borough as owner of the property. Mrs. Wire introduced Robin Heyser, representative from Reading Township, and David Richards, Treasurer of the Center. Mrs. Wire inquired of the status of assistance from the Borough in providing collateral or loan guarantee for roof repairs at EBACC, and noted that the roof is twenty-five years old. Mrs. Wire's concerns include serious leaks in the Skills section of the facility which provides vital rental income for EBACC. Solicitor Battersby explained that the Borough must

follow specific rules when borrowing per the Local Unit Debt Act, and that providing collateral or loan guarantee is equal to borrowing per the Act. In response to Solicitor Battersby suggestion to research grant options, Mrs. Wire stated that grants can take up to a year and that they have a current loan offer at 2½ percent interest from Adams Electric and contractor bids have been received. Donald Dixon inquired of assistance from the other five (5) municipalities represented at EBACC. Solicitor Battersby stated that any assistance is unlikely and that the Borough owns the property. Solicitor Battersby suggested the option for the Borough to make the roof repairs with cost to be reimbursed by EBACC per agreement. David Richards stated that the loan offer from Adams Electric is for a ten (10) year term, and that the chosen bid offer is for \$120,000.00. President Krall suggested that the Finance Committee meet to discuss the Borough's option and ability to make the roof repairs and that an agreement with EBACC be drafted.

David Richards addressed Council to report actions taken at the recent meeting of the York County and Adams County Tax Collection Committees and the York Adams Tax Bureau (YATB). Tax filing information for new residents was distributed by YATB, and new security measures will be installed at both the York and Adams Tax Collection facilities at a cost of \$64,000.00. Mr. Richards reported that a mediator in the Tucker civil suit indicated that an agreement cannot be reached on the amount of settlement and the case will likely go to appellant court.

Mayor's Report: The police report for July was provided to Council. President Krall mentioned East Berlin Borough's recognition as one of the top ten safest and most peaceful places to live in the State of Pennsylvania on the "Only in Your State" internet website, and noted that this acknowledgement serves as a tribute to Officer Grim and the citizens of the Borough.

Solicitor's Report: Solicitor Battersby discussed the issue of problems caused by tractor trailers over forty-eight feet (48') in both Gettysburg and East Berlin, where they are prohibited by PennDOT's official truck map. Mayor Hoffman reported the difficulties of enforcement in Gettysburg and the decision to allow local deliveries by tractor trailers over forty-eight feet (48') to avoid the loss of businesses requiring these deliveries. There was some discussion of the Borough's proposal to move back the intersection stop bars at the square to allow wider turns and the success of this practice in other areas.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Roberta Teal reported that quotes were received for upgrades to the Borough building lighting fixtures with the better quote from Electric Power Savers for both LED and fluorescent lighting replacements. It was noted that a lighting efficiency incentive program from Met Ed would provide considerable savings on the project. There was some discussion of the LED and fluorescent options, costs, and savings. *Jason Wood motioned to have Electric Power Savers install LED lighting in the Borough building at an estimated cost of \$2,472.00 after rebates and deductions; seconded by Roberta Teal. Motion approved with all in favor.* A quote of \$1,525.00 for engineering services was received from Eric Mains for two street projects on North Avenue to be completed by the beginning of October. *Roberta Teal motioned to accept the engineering quote; seconded by Jason Wood. Per roll call vote, the motion was unanimously approved.* Ms. Teal reported that another pedestrian crossing sign was stolen from the crosswalk at Zwingli Day Care, and a charcoal grill was installed at

the Borough Park. Mowing has continued at the springtime rate, and the police cruiser needed a tie rod end replaced and two (2) new rear tires.

Planning/Zoning: Nothing to report.

Personnel: Nothing to report.

Park and Recreation: Nothing to report.

Unfinished Business: Council reviewed quotes received from the Gettysburg Times and the Hanover Evening Sun jointly with the York Daily Record to publish a job listing for a police officer. As previously discussed, it was suggested to run the ad for one (1) day on a Sunday with online listing included. Solicitor Battersby noted that the Gettysburg Times is not published on Sunday. *Roberta Teal motioned to run the ad in the Hanover Evening Sun/York Daily Record for one (1) day on a Sunday with thirty (30) days online for \$898.40, and in the Gettysburg Times for one (1) day on a Saturday for \$249.01; seconded by Jason Wood. Per roll call vote, the motion was unanimously approved.* Mayor Hoffman mentioned that per his discussion with the police in Gettysburg, their officers start at \$18.50/hour for part time and \$48,500.00/year for full time positions.

New Business: None.

Correspondence:

Gettysburg Chamber August Newsletter
Invitation to Groundbreaking ceremony for Library Expansion, 9/2 at 6:30 PM
Training and Webinars Available

Roberta Teal motioned to adjourn the meeting of the East Berlin Borough Council at 8:23 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council