

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

October 7, 2015

The first monthly meeting of the East Berlin Borough Council was held October 7, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Charles Krall; Roberta Teal; Jason Wood; James LeVan; Andrew Raymond; and Donald Dixon (7:30)

Members Absent: Catherine Lockey

Also Present: Solicitor Matthew Battersby; Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Robin Heyser; Sherry Brown; and David Richards

Adoption of the Minutes: The meeting minutes of Council's Session on September 16, 2015, were reviewed. *A motion to approve the minutes was made by James LeVan; seconded by Jason Wood. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the beginning of October totaling \$24,164.39 was reviewed. *Jason Wood motioned to pay the bills for the beginning of October; seconded by Roberta Teal. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Mayor's Report: The police report for September was provided to Council. Mayor Hoffman reported that Colonial Day went well despite the inclement weather on September 12th, and that Trick or Treat in the Borough will be held on October 31st from 6:00 to 8:00 PM.

Solicitor's Report: Solicitor Battersby reported that Attorney Timothy Shultis will be representing the Community Center on the issue of the roof repair agreement with the Borough, and that he does not see a conflict of interest as Attorney Shultis was the previous Borough Solicitor. Council concurred.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. Roberta Teal reviewed Resolution No. 10-2015-6 to set the rate for residential trash service at \$48.00 per quarter beginning January 1, 2016. It was noted that the additional service of recycling is now included. *Roberta Teal motioned to adopt Resolution No. 10-2015-6; seconded by Jason Wood. Per roll call vote, all members of Council present approved the motion.* President Krall instructed the Finance Committee members to schedule a meeting to prepare the 2016 budget.

Streets/ Maintenance: Council was provided a maintenance report. President Krall noted that PennDOT will be inspecting the completion of the Traffic Signal Improvement Project tomorrow, October 8, 2015. President Krall commended the Borough maintenance workers for a job well done with the drainage ditch project on North Avenue.

Planning/Zoning: James LeVan reported that the Planning Commission met on September 27th to review the Zeigler Brothers Expansion Project. The Planning Commission recommends the approval of the land development plan and the waiver requests for a Preliminary Plan, a Boundary Survey, and a Stormwater Management Plan, with no new impervious ground coverage in the project. Mr. LeVan noted that comments are still forthcoming from the Borough Zoning Officer and the Adams County

Conservation District. President Krall reviewed Ordinance No. 2015-2 stating a specific number of five (5) members on the Planning Commission. This amends the previous Planning Commission Ordinance stating “not less than three (3) nor more than seven (7) members,” leaving the Ordinance open to challenge. *Jason Wood motioned to adopt Ordinance No. 2015-2; seconded by Andrew Raymond. Per roll call vote, all members of Council present approved the motion.*

Personnel: James LeVan reported that the Personnel Committee met today to review interview procedures and that three (3) interviews are scheduled next week for the police officer position, and three (3) more after that will be scheduled. Andrew Raymond suggested a public meeting with the new police officer once appointed.

Park and Recreation: The meeting minutes of September 10, 2015, were provided to Council.

Unfinished Business: None.

New Business: A request was received from the Adams County Conservation District to place storm drain markers within the Borough. President Krall suggested, with the many topics to cover at this evening’s meeting, that the request be tabled to the next meeting of Council. *James LeVan motioned to table the request; seconded by Roberta Teal. Motion approved with no dissenting votes.*

President Krall discussed bids received for the roof project at the Community Center, both to the Borough this morning through the PennBid process and to the Community Center in March, 2015, and noted that tests determined there is no asbestos in the roof. President Krall stated that the bids submitted to the Borough were staggeringly high, and that the Borough and the Community Center do not have adequate funding to accept. Solicitor Battersby suggested that all bids be rejected at this point. President Krall stated that the timing of the bid process so late in the year may have been a factor, and that Borough Engineer Eric Mains suggests reissuing the bid in the spring. Solicitor Battersby noted that there was some discussion with Attorney Shultis and Mr. Mains regarding temporary patching until spring. President Krall stated the Mr. Mains quoted a cost of \$800.00 to \$850.00 have the roof surveyed by a structural inspector and involve “value engineering” to reduce bids. Jason Wood stated that this seems a small price considering the scope of the project. *Roberta Teal motioned to reject all bids received; seconded by Andrew Raymond. Motion approved with all in favor. Jason Wood motioned to accept the quote with a maximum of \$850.00 to survey the roof of the Community Center; seconded by Andrew Raymond. Motion approved unanimously.* President Krall mentioned the possibility of a grant or low interest loan offered by USDA Rural Development. There was some discussion of additional structural repairs needed at the Community Center to include in the grant application.

Correspondence:

Gettysburg Chamber of Commerce October Newsletter
Adams County Boroughs Association September Newsletter
Trainings and Webinars Available

Andrew Raymond invited all to attend the next meeting of the Adams County Council of Governments meeting with legislative priorities on October 22, 2015.

Donald Dixon motioned to recess the meeting of the East Berlin Borough Council at 7:50 PM; seconded by Andrew Raymond. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council