

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

October 21, 2015

Members Present: President Charles Krall; James LeVan; Roberta Teal; Jason Wood (7:03); Andrew Raymond; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Mayor Keith Hoffman; and Secretary/Treasurer Darlene McArthur; David Richards; and Thomas Teal

The second monthly meeting of the East Berlin Borough Council was held October 21, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Adoption of the Minutes: The meeting minutes of Council's Session on October 7, 2015, were reviewed. Donald Dixon questioned the location of the drainage project on North Avenue. President Krall stated that it was near the Borough Park. *A motion to approve the minutes was made by Roberta Teal; seconded by Andrew Raymond. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the end of October totaling \$62,764.91 was reviewed. President Krall noted that the bills include the annual payment to the pension fund in the amount of \$37,703.00 paid in part with State allocated funds, a payment to Liberty Fire Company for the Fire Relief Fund for \$8,233.52 paid entirely by State allocation, and a donation to Liberty Fire Company in the amount of \$5,700.00. *James LeVan motioned to pay the bills for the end of October; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: David Richards addressed Council to distribute documents with his suggestions to correct the meeting minutes of the East Berlin Area Joint Authority from May, 2014 to April, 2015.

Committee Reports:

Finance: Roberta Teal reported that a meeting of the Finance Committee will be held to address the Borough's 2016 budget. There was some discussion of the lengthy delay in passing the Pennsylvania State budget causing various difficulties for many organizations. It was noted that the ARLE grant awarded to the Borough for the Traffic Signal Improvement Project would be delayed until the State budget is adopted.

Maintenance: Andrew Raymond reported that PennDOT has conducted the final inspection of the Traffic Signal Improvement Project. Some timing issues will be corrected by the Borough Engineer and pedestrian buttons are being repaired by Swam Electric. A new traffic signal permit will be issued when these activities are completed. The F250 is due for inspection and will need brake work and possibly new ball joints. The police cruiser will be in the garage next week to replace a water pump gasket. Robert Meminger attended an LTAP training session for new pavement preventative maintenance techniques and an Adams County training session for the new emergency radios. The Borough has been assisting with the change in trash service providers by collecting missed York Waste Disposal containers and distributing Advanced Disposal containers where needed. Two (2) historical town cast iron signs have been repainted and a faded "Do Not Enter" sign will be replaced at Second and Fissel Avenues. President Krall noted that Mr. Meminger was present at the Community Center roof evaluation today conducted by a structural engineer from Buchart Horn. The inspection provided information on the condition of the roof with some discussion of possible temporary repairs for the winter months.

Planning/Zoning: President Krall explained an issue raised by Zoning Officer Robert Thaeler concerning the proximity of the proposed Zeigler Brothers' Expansion Project to the Floodplain Overlay District. The project Land Development Plan illustrates the floodplain elevations, but Building Inspector

Wilbur Slothour has stated that the Plan must show the water displacement of the proposed addition and its effect on the level of the floodplain. President Krall noted that the displaced water could be dealt with by utilizing flood water flow in the structure or excavation to allow the displaced water, but the method must be shown on the Land Development Plan.

Personnel: James LeVan reported that the Personnel Committee has been very active with six (6) interviews for the police officer position, and that there are some very capable applicants. The Personnel Committee will meet again at 6:00 PM on November 4th to discuss the results of the interviews. President Krall reported that Robert Meminger has requested Council's authorization for his attendance at a training session on "Communicating with the Public" sponsored by PA Rural Water Association at a cost of \$120.00. *James LeVan motioned to approve the training request; seconded by Jason Wood. Motion approved with all in favor.*

Park/Recreation: President Krall reported that the announcement for the DCNR Park Grant has been delayed until the State budget is approved.

Unfinished Business: President Krall discussed the request from the Adams County Conservation District to place educational storm drain markers in the Borough, and noted that the request was tabled at the last meeting of Council. After further review of the matter, President Krall stated that with no action, funding, or maintenance required from the Borough, the Conservation District was instructed to proceed with the project. It was noted that the markers are being installed throughout the County.

New Business: President Krall reported that he met with County Commissioner Randy Phiel to discuss the roof project at the Community Center, and noted that the burden of the project is placed on the Borough due to ownership of the property. President Krall explained that when the Community Center was formed, five (5) municipalities were to form a Commission at which point the property would be transferred to them, but the Commission was not formed. Commissioner Phiel offered the assistance of the Adams County Office of Planning and Development (ACOPD) in addressing the issue. David Richards stated that the East Berlin Area Community Center was chartered in 2005 naming the five (5) municipalities, but the transfer of the property ownership was never addressed. Mr. Richards stated that he would provide copies of the charter. In response to President Krall's statement that all of the municipalities should assist with the operations and maintenance of the facility, Mr. Richards stated that there are no documented agreements with any of the five (5) municipalities. President Krall stated that he is awaiting contact from the ACOPD for assistance.

President Krall reported that the monthly financial statement was received from Liberty Fire Company and noted that, due to \$13,000.00 in donations from Hamilton and Reading Townships, income exceeded expenses for the month which rarely occurs. There was some discussion of spending practices at the Fire Company.

Correspondence:

Gettysburg Chamber of Commerce October Newsletter
Donation Request from East Berlin Senior Center
Training and Webinars Available

Donald Dixon reminded all that Election Day is November 3, 2015.

Roberta Teal motioned to adjourn the meeting of the East Berlin Borough Council at 7:44 PM; seconded by Donald Dixon. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council