

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

November 4, 2015

The first monthly meeting of the East Berlin Borough Council was held November 4, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Members Present:** President Charles Krall; Roberta Teal; Jason Wood; James LeVan; Andrew Raymond; and Donald Dixon (7:30)

**Members Absent:** Catherine Lockey

**Also Present:** Solicitor Matthew Battersby; Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; and Thomas Teal

**Adoption of the Minutes:** The meeting minutes of Council's Session on October 21, 2015, were reviewed. *A motion to approve the minutes was made by Roberta Teal; seconded by Jason Wood. Motion approved with all in favor.*

**Payment of Bills:** A summary of bills for the beginning of November totaling \$29,575.20 was reviewed. President Krall mentioned several items on the bills detail resulting from the Borough's efforts to assist the Community Center with roof repairs including \$325.00 of Solicitor Battersby's legal fees, engineering contract and bid documents for \$2,464.00, and asbestos testing for \$100.00. The roof project is now pending while researching other options. President Krall noted that the disbursement to Swam Electric for the traffic signal upgrade in the amount of \$24,177.56 is not the final payment, with a retainer held for \$4,506.67 awaiting equipment manuals, warranty information, and maintenance procedures. *James LeVan motioned to pay the bills for the beginning of November; seconded by Roberta Teal. Motion approved with no dissenting votes.*

**Constituents Addressing Borough Council:** None.

**Mayor's Report:** The police report for October was provided to Council. Mayor Hoffman reported that Trick or Treat in the Borough was held without incident.

**Solicitor's Report:** Solicitor Battersby discussed cautionary comments from Adams County regarding a request to waive a storm water management plan for the Zeigler Brothers' expansion project. It was noted that Borough Engineer Eric Mains proposed to allow the waiver with the expansion project on existing pavement causing no additional storm water issues.

**Committee Reports:**

**Finance:** Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. Roberta Teal reported on the recent meeting of the Finance Committee to review the proposed 2016 budget which includes the expense of a temporary part time police officer to fill the position of retiring Police Chief J. Michael Grim. Mayor Hoffman questioned the budgeted amount for new police uniforms including a bulletproof vest. There was some discussion of the option of a plated vest versus Kevlar only. Ms. Teal mentioned the future replacement of the police cruiser and the 1995 F250, which may be purchased with Liquid Fuels funds. *James LeVan motioned to advertise the 2016 budget for adoption at the December 2nd meeting of Council; seconded by Andrew Raymond. Motion approved with all in favor.*

**Streets/ Maintenance:** Andrew Raymond reported that the trench drain and piping for the storm water project at the East Berlin Library has been ordered for delivery on November 9th. The Borough will pay for these items in conjunction with the Library Expansion Project to be installed in their construction expenses as agreed. Robert Meminger met with Engineer Steve Selby of Buchart Horn to inspect the roof of the Community Center on October 27th to research problems and possible solutions. The water pump was replaced in the police cruiser.

**Planning/Zoning:** James LeVan reported that the Planning Commission met on October 22nd and discussed comments received on the Zeigler Brothers' Expansion Project from Borough Zoning Officer Robert Thaeler and the Adams County Office of Planning and Development.

**Personnel:** James LeVan reported that the Personnel Committee met today to discuss second interviews to be scheduled with two (2) applicants for the position of police officer. In response to a inquiry from Andrew Raymond, President Krall stated that the temporary part time position would begin in February, 2016.

**Park and Recreation:** Nothing to report.

**Unfinished Business:** President Krall discussed the Borough's situation with the East Berlin Area Community Center (EBACC) and noted that the original agreement allowed for a deed transfer to EBACC once a commission of member municipalities was established. Solicitor Battersby stated that the commission was never formed due to the reluctance of the municipalities to commit funding to EBACC. President Krall stated that it is inequitable for the citizens of East Berlin Borough to solely bear the financial burden of maintenance of the facility since the Borough continues to hold the deed with five (5) other municipalities utilizing the services and holding seats on the Board. President Krall inquired if the EBACC Articles of Incorporation document does not meet the criteria of establishing a commission. Solicitor Battersby responded that the document was utilized to obtain nonprofit status and does not establish the commission, and suggested that President Krall contact Gettysburg Borough regarding a similar issue with the Gettysburg Park. President Krall reported that he met with Commissioner Randy Phiel to request assistance from the County in forming a more cooperative effort in funding the maintenance of the EBACC facility, and suggested that the municipalities involved meet with a representative of the County to discuss the issue. Andrew Raymond stated that he would contact the municipalities to schedule a meeting in January.

**New Business:** None.

**Correspondence:**

Gettysburg Chamber of Commerce November Newsletter  
Adams County Boroughs Association Meeting 11/16 at 6:15 PM, Pike Restaurant, Gettysburg  
Training and Webinars Available

President Krall reported that correspondence was received from Kenneth Young. Donald Dixon reported that East Berlin Borough had a twenty-three percent (23%) turnout for yesterday's election. Council entered Executive Session at 7:47 PM to discuss a personnel issue, and re-entered Regular Session at 7:52 PM.

*Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:52 PM; seconded by Roberta Teal. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council