

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

February 17, 2016

**Members Present:** President Roberta Teal; James LeVan; Charles Krall; Andrew Raymond; Donald Dixon; and Jason Wood

**Members Absent:** Catherine Lockey

**Also Present:** Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Police Chief J. Michael Grim, Officer Terry Seitz; and David Richards

The second monthly meeting of the East Berlin Borough Council was held February 17, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Adoption of the Minutes:** The meeting minutes of Council's Session on February 3, 2016, were reviewed. Regarding his inquiry under Finance at the previous meeting of Council, Donald Dixon requested clarification of the increased expense of GL #409.370, Maintenance and Repairs. Secretary McArthur explained that the additional expense is the result of repairs to the roof of the Community Center as a property owned by the Borough. Andrew Raymond remarked that the banner to be removed as requested at the previous meeting of Council was taken down and returned to the purchaser. *A motion to approve the minutes was made by Charles Krall; seconded by Jason Wood. Motion approved with all in favor.*

**Payment of Bills:** A summary of bills for the end of February totaling \$21,606.73 was reviewed. *Jason Wood motioned to pay the bills for the end of February; seconded by Charles Krall. Motion approved with no dissenting votes.*

**Constituents Addressing Borough Council:** David Richards reported that the Joint Authority has approved a thirty percent (30%) increase in water rates effective in April, 2016.

Mayor Hoffman introduced Officer Terry Seitz to Council as the recently hired part time temporary police officer to begin April 1, 2016. With Police Chief Grim retiring on August 31, 2016, Officer Seitz may have the opportunity to obtain a full time position following his probationary period. With regard to Officer Seitz's background with the York City Police Department, President Teal jokingly asked how he handles herding cows and turkeys, and welcomed him on board.

**Committee Reports:**

**Finance:** Nothing to report.

**Maintenance:** Andrew Raymond reported the man hours and antiskid used for both the February 9th and February 15th snow events and noted repairs needed to the front brake system in the F750. The North Avenue and Third Street drainage project and the Sixth Avenue reclamation project are scheduled for this spring with more details forthcoming. Secretary McArthur reported that the ARLE Grant funds were received from PennDOT for the Traffic Signal Improvement Project in the amount of \$23,000.00 and reimbursed to the Liquid Fuels Fund. Mr. Raymond mentioned another possible snow event next week.

**Planning/Zoning:** Council was provided the Planning Commission meeting minutes of January 28, 2016. James LeVan reported that the next meeting of the Commission is scheduled for next week.

**Personnel:** Nothing to report.

**Park/Recreation:** Jason Wood reported that DCNR (Department of Conservation and Natural Resources) did not approve the requested grant for the Park, and that the pavilion electricity project is not yet complete. Secretary McArthur stated that pavilion reservations have been received and the portable restroom would be returned to the Park in mid-March prior to the scheduled Easter egg hunt on March 19th.

**Unfinished Business:** President Teal reminded Council that the next meeting at the Community Center to discuss the formation of an EBACC Commission is scheduled for March 3rd at noon.

**New Business:** President Teal reported that she addressed the Lions Club at their meeting on February 9th to discuss comments made by members of Liberty Fire Company at the recent super bowl party. The Fire Company members approached members of the Lions Club to complain about the Borough's lack of donations. President Teal explained to the Lions Club that donations had been made and presented an account of communications between the Borough and Liberty, and noted that Liberty is apparently upset with the Borough's letter of request for better financial information as recommended by the Borough's auditor.

**Correspondence:**

Thank You Letter from East Berlin Senior Center for Donation  
Request for Support/Donation from the Brethren Home Foundation  
Correspondence from Ken Young  
Training and Webinars Available

**East Berlin Community Library Receives National Award for Service Excellence** – President Teal reported that the Excellence in Small and/or Rural Public Library Service Award honors a public library that demonstrates excellence in service to a community of 10,000 people or fewer. This year's \$1,000.00 award recognizes the East Berlin, PA Community Library, for participation in the community's week-long 250th anniversary "Founder's Day" events, which included the hiring of an historical storyteller, updating the local history book, and hosting a family carnival.

*Jason Wood motioned to adjourn the meeting of the East Berlin Borough Council at 7:30 PM; seconded by Donald Dixon. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council