

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

March 2, 2016

The first monthly meeting of the East Berlin Borough Council was held March 2, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; James LeVan; Andrew Raymond; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Solicitor Matthew Battersby; Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; and David Richards

Adoption of the Minutes: The meeting minutes of Council's Session on February 17, 2016, were reviewed. *A motion to approve the minutes was made by Donald Dixon; seconded by Jason Wood. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for the beginning of March totaling \$6,932.52 was reviewed. *Charles Krall motioned to pay the bills for the beginning of March; seconded by James LeVan. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Mayor's Report: The police report for February was provided to Council.

Solicitor's Report: Solicitor Battersby discussed the issue of not receiving the second semi-annual payment of the feasibility period for the proposed cell tower project due in December, 2015. The agreement, currently assigned to Vertical Bridge Development, requires a payment of \$500.00 every six (6) months to maintain a valid contract. Solicitor Battersby noted that although the agreement could be considered null and void for nonpayment of this fee, there is no advantage to dissolving the contract, and all back payments would be owed if the cell tower company wishes to continue.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. Secretary McArthur noted that the invoice for the final of four (4) insurance premium payments normally paid in February was not received, and will be paid in March.

Streets/ Maintenance: Andrew Raymond reported Robert Meminger will be meeting with Borough Engineer Eric Mains to discuss a shallow swale needed to improve drainage in connection with the upcoming Sixth Alley and North Avenue pavement reconstruction project. This project and the Third Street and North Avenue drainage project have been advertised for bids. Spring cleanup has begun with identifying and repairing snow removal damage, cleaning up antiskid material, and repairing damaged turf and divots. Storm water issues continue at the new Branch Circle culvert during recent heavy rainfall. The sloped trash rack became clogged causing water to overflow onto the street. The rack was cleared of debris but was bent by the water pressure. This will also be reviewed with Mr. Mains. Spring maintenance and inspection was completed on the Park playground equipment, and the Dodge police cruiser had repairs done to front suspension and

brakes. President Teal reported that the police cruiser is again in for service for another issue and noted that a new police cruiser will be needed in the very near future. There was some discussion of the best options available for replacement.

Planning/Zoning: James LeVan reported that the Planning Commission met last week for a reorganization meeting. Thomas Burger will remain Chairman, Francis Dudek will remain Secretary, and Mr. LeVan will fill the position of Vice Chairman. Pennwood Products will be submitting a land development plan for an expansion project at the next meeting of the Commission on March 24, 2016. Borough Engineer Eric Mains will also be present.

Personnel: Charles Krall discussed a recent incident of a resident confronting Robert Meminger while performing his duties of snow removal, and suggested that identification badges would be appropriate for the maintenance workers to avoid any future issues. Mr. Krall stated that he will suggest a similar proposal for the Joint Authority employees who enter the homes of residents on occasion, and that he would research product options available.

Park and Recreation: Council was provided the meeting minutes of February 11, 2016. Jason Wood stated that the next meeting of the Commission is next Thursday.

Unfinished Business: President Teal reported that the next EBACC Commission meeting is scheduled for March 3, 2016 at 12:00 noon. Charles Krall stated that he has discussed the details with Solicitor Battersby who will attend the meeting. Mr. Krall will present and review the original feasibility study from July 12, 1991, at the meeting with EBACC Board Members and representatives of the participating municipalities.

New Business: President Teal reported that a bid will be awarded for the North Avenue projects as advertised at the next meeting of Council on March 16th contingent on the approval of the Solicitor. Statement of Financial Interest forms were provided to Council Members due back by May 1st. President Teal mentioned that there is to be no access to Borough offices, other than the conference room, after business hours due to confidential documents. Secretary McArthur reported that a retirement party for Police Chief Grim will be held on August 28th from 1:00 to 4:00 PM at the VFW dining hall, and will be open to the public, friends, and family of Officer Grim. Light refreshments will be available and the event will be advertised on internet websites. Donations for a gift, yet to be determined, will be accepted at the Borough Hall.

Correspondence:

- Invitation to Search and Rescue Exercise for the Newly Formed Gettysburg Squadron of the Civil Air Patrol, 3/12, 8:30 AM, Gettysburg Regional Airport
- Gettysburg Chamber March Newsletter
- Adams County Boroughs Association Meeting, 3/21, 6:15 PM, Pike's Restaurant, Gettysburg
- Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:31 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council