

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

March 16, 2016

**Members Present:** President Roberta Teal; James LeVan; Charles Krall; Andrew Raymond; Donald Dixon; and Jason Wood

**Members Absent:** Catherine Lockey

**Also Present:** Secretary/Treasurer Darlene McArthur; Borough Engineer Eric Mains; and David Richards

The second monthly meeting of the East Berlin Borough Council was held March 16, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Adoption of the Minutes:** The meeting minutes of Council's Session on March 2, 2016, were reviewed. Donald Dixon remarked on the continuing problems with the Branch Circle culvert. Eric Mains stated that the recent culvert project included preventative measures which are functioning to improve the issue, but heavy rainfall and excessive vegetative debris from properties along the swale will cause blockage in the culvert gate. The water subsided when the gate was cleared, but Mr. Mains suggested educating the property owners to properly maintain the swale. *A motion to approve the minutes was made by James LeVan; seconded by Charles Krall. Motion approved with all in favor.*

**Payment of Bills:** A summary of bills for the end of March totaling \$25,956.01 was reviewed. *Jason Wood motioned to pay the bills for the end of March; seconded by Donald Dixon. Motion approved with no dissenting votes.*

**Bid Award for the North Avenue Projects:** Eric Mains reported that bids were received from Conewago Excavating & Paving, New Enterprise Stone & Lime (a subsidiary of Valley Quarries), and Kinsley Construction. Mr. Mains explained that the lowest bid from Conewago Excavating & Paving contained errors including the absence of the acknowledged addendum and an incorrect mathematical entry. After discussing these issues with Solicitor Battersby, Mr. Mains stated that the bid was determined to be nonresponsive (ineligible). The next lowest bid received was from New Enterprise Stone & Lime. With no irregularities in the bidding documents, Mr. Mains recommended that Council award the bid to New Enterprise Stone & Lime contingent on the review of the Solicitor. In response to Donald Dixon's inquiry of a start date for the projects, Mr. Mains stated that, dependent on weather conditions, the projects could begin within one (1) month. *Andrew Raymond motioned to award the North Avenue Projects to New Enterprise Stone & Lime contingent on the approval of Solicitor Battersby; seconded by James LeVan. Motion approved with all in favor.*

**Constituents Addressing Borough Council:** David Richards reported on the March 3rd EBACC meeting with the participating municipalities and noted that a series of questions would go out to the six (6) municipalities involved before the next meeting on April 7th. Andrew Raymond mentioned the tremendous success of the recent indoor yard sale event at EBACC. Charles Krall stated that the participating municipalities are very willing to cooperate and support the services provided by EBACC and discussed the educational opportunities. Mr. Krall also noted that Solicitor Battersby and Attorney Shultis have discussed this issue with County officials.

**Committee Reports:**

**Finance:** Nothing to report.

**Maintenance:** Regarding the current Library Expansion Project, Eric Mains reviewed the ADA compliance requirements for the sidewalk and noted that the Borough will review/approve the plan and the project engineer will provide certification of compliant installation. The sidewalk is to be five feet (5') wide and an ADA curb ramp will be installed. Andrew Raymond reported that the street sweeper was inspected and street sweeping is underway. Donald Myers will be making repairs to the F250 damaged by broken tire chains at the rear fenders. Seam repairs continue on the roof of the Community Center and Donald B. Smith roofing company will be making edge repairs to the upper roof tomorrow. The annual fire extinguisher inspection was conducted by BFPE at the Borough building this morning. President Teal inquired of the timeframe for placing the crosswalk markers. Mr. Raymond stated that he would speak to Robert Meminger.

**Planning/Zoning:** James LeVan reported that the Pennwood Warehouse Expansion Plans would be delivered to the Borough office tomorrow to go before the Planning Commission on March 24th.

**Personnel:** Nothing to report.

**Park/Recreation:** Council reviewed a request from the Parks and Recreation Commission for a letter of support to resubmit a grant application to DCNR. *Jason Wood motioned to provide a letter of support for the DCNR grant application; seconded by Donald Dixon. Motion approved unanimously.*

**Unfinished Business:** None.

**New Business:** President Teal noted that Council would not be acting on a proposed motorcycle profiling resolution submitted by David Bolton.

**Correspondence:**

Adams County Boroughs Association Meeting 3/21, 6:15 PM, Pike's Restaurant, Gettysburg  
Meet & Greet, Senator Alloway and Rep. Klunk, 3/24, 6:00 PM, Young Manor, Hanover  
Training and Webinars Available

*Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:30 PM; seconded by Charles Krall. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council