

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

April 20, 2016

**Members Present:** President Roberta Teal; James LeVan; Charles Krall; Andrew Raymond; Donald Dixon (7:08); and Jason Wood

**Members Absent:** Catherine Lockey

**Also Present:** Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; and David Richards

The second monthly meeting of the East Berlin Borough Council was held April 20, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Adoption of the Minutes:** The meeting minutes of Council's Session on April 6, 2016, were reviewed. *A motion to approve the minutes was made by Charles Krall; seconded by Jason Wood. Motion approved with all in favor.*

**Payment of Bills:** A summary of bills for the end of April totaling \$22,572.52 was reviewed. *James LeVan motioned to pay the bills for the end of April; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

**Constituents Addressing Borough Council:** David Richards reported that at the March 18th EBACC meeting, it was decided that the Board meeting minutes would be distributed to the six (6) participating municipalities and noted that a series of questions would also go out requesting feedback from the municipalities.

**Committee Reports:**

**Finance:** Nothing to report.

**Maintenance:** Andrew Raymond reported that the Dodge police cruiser had an electrical short behind the left front headlamp assembly causing a fire which Chief Grim extinguished with his fire extinguisher. The headlamp assembly was replaced and Donald Myers was able to perform cosmetic repair work to the paint finish. Research for the cost of a replacement vehicle has been initiated due to the excessive amount of repairs that the cruiser has required over the past year. Mr. Raymond reviewed the sinkhole situation on Branch Circle and noted that the hole is currently stabilized but will require a more permanent repair as soon as possible. Bidding guidelines will be determined once a cost estimate is established. Seam repairs have been completed on the EBACC roof. The roof will be checked once per month to clean the drains and check for any new damage. The new light fixtures have been installed in the Park pavilion with electricity to be connected next week.

**Planning/Zoning:** James LeVan reported that further review of the proposed Pennwood Expansion Project will be made at the next meeting of the Planning Commission on April 28th.

**Personnel:** James LeVan reported that with Delores Elicker-Brehm's appointment as a Member of the Zoning Hearing Board, there is currently a vacancy for an Alternate Member.

**Park/Recreation:** Jason Wood reported that a group of local skate boarders attended the most recent meeting of the Commission and proposed to assist with improvements to the skate park with permanent concrete structures. Further research will be made.

**Unfinished Business:** Charles Krall discussed the status of the Borough's request for reimbursement from FEMA for the January blizzard, which has been declared a disaster and eligible for funding. Secretary McArthur, the Borough's designated agent, will continue the reimbursement process. There was some discussion of the choice of electricity providers and the cost of LED street lighting versus the savings in electricity.

**New Business:** President Teal reported that quotes were received from three (3) COSTARS dealers for a new police cruiser. Police Chief Grim and Officer Seitz are currently reviewing the quotes for cost and options and will provide their determinations to Council.

**Correspondence:**

YATB Open House for Members and Elected Officials, 4/26, 10 AM or 1 PM in Gettysburg  
Thank You Letter from EBACC to Robert Meminger for Roof Work  
Training and Webinars Available

Donald Dixon reminded all that next Tuesday is Primary Election Day from 7:00 AM to 8:00 PM.

*Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:25 PM; seconded by Jason Wood. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council