

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

May 4, 2016

The first monthly meeting of the East Berlin Borough Council was held May 4, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; Andrew Raymond; James LeVan; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Solicitor Matthew Battersby; Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; and David Richards

President Teal announced the passing of former Council Member Charles Eisenhart. In recognition of his many years of dedicated service to the Borough, President Teal offered a quote from *Benjamin Franklin, February 22, 1756*. "It is the will of God and Nature that these mortal bodies be laid aside. When the soul is to enter into real life, 'tis rather an embryo state, a preparation for living; a man is not completely born until he be dead: Why then should we grieve that a new child is born among the immortals?"

Adoption of the Minutes: The meeting minutes of Council's Session on April 20, 2016, were reviewed. Donald Dixon requested an amendment to the Maintenance Report to correct the name Donald *Dixon* to Donald *Myers*. *A motion to approve the minutes as corrected was made by Jason Wood; seconded by James LeVan. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for the beginning of May totaling \$4,632.59 was reviewed. *Charles Krall motioned to pay the bills for the beginning of May; seconded by James LeVan. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Mayor's Report: Nothing to report.

Solicitor's Report: Regarding the Borough's new Police Officer, Solicitor Battersby suggested the police manual be updated to comply with all State requirements. Solicitor Battersby stated that the manual must be certified by the State, and that Officer Seitz should be trained in the manual contents. In response to Charles Krall's inquiry, Secretary McArthur stated that Officer Seitz has been provided a copy of the Borough's police manual. Mayor Hoffman will follow up with Chief Grim on the issue.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Andrew Raymond discussed the upcoming Branch Circle Sinkhole Repair Project and noted that the area has been barricaded and monitored daily. Electricity at the Park pavilion has not yet been hooked up, and the stone wall of the raised flowerbed at the square has been rebuilt due to deterioration. The EBACC roof has an occasional leak in one classroom after heavy rains. The exact entry point of the leak is undetermined. President Teal requested that businesses along North Avenue be notified prior to the start of the Third Street Drainage and Sixth Avenue Reconstruction Projects.

Regarding the Branch Circle Sinkhole Repair Project, President Teal explained that a Declaration of Emergency Project and Contract Award must be enacted by Council to begin the project without delay while utilizing Liquid Fuels funds. President Teal announced the bids received as Conewago

Excavating & Paving, \$22,135.00; New Enterprise Stone and Lime Company, \$14,639.72; and H & H Excavating Company, \$24,500.00. *Jason Wood motioned to enact the Declaration of Emergency Project and Contract Award to New Enterprise Stone and Lime Company; seconded by Andrew Raymond. Per roll call vote, all Members of Council approved the motion.* Mr. Raymond discussed the need for a new police cruiser and noted that the purchase was researched by Officer Seitz, Chief Grim, and Secretary McArthur for options, pricing, and vehicle specifications. In a discussion of sedan versus utility vehicle, President Teal noted that both models of the Ford Interceptor are all-wheel drive and built on the same chassis with no difference in ground clearance, but the utility model costs \$5,000.00 more than the sedan. It was also noted that Officer Seitz had no preference.

Planning/Zoning: James LeVan reported that the Branch Circle sinkhole was discussed at the most recent meeting of the Planning Commission, and that no further information has been received for the proposed Pennwood Products expansion.

Personnel: Nothing to report.

Park and Recreation: Nothing to report.

Unfinished Business: Regarding a questionnaire received from EBACC as distributed to the six (6) participating municipalities, Charles Krall discussed the benefits of adult continuing education programs and recommended the involvement of HACC and Penn State to provide college level courses. It was noted that some storage areas may need to be cleared to provide space for classes. Mr. Krall suggested that Council review the questionnaire and write their suggestions prior to the next meeting at EBACC on May 26th.

New Business: In a discussion of the purchase of a new police cruiser, Secretary McArthur reported that three (3) quotes were received from COSTARS dealers and explained the advantage of COSTARS to government entities in obtaining discounted pricing on State contracts with no requirement to advertise. All three (3) quotes were similar in the cost of the vehicle alone, but Secretary McArthur noted that New Holland Auto offers their joint services with 10-8 Emergency Vehicle Services to have the vehicle up fitted with the patrol package and graphics, cleaned and delivered to our location with a full tank of fuel and free municipal tags. The total cost of the quote including the patrol package up fit and graphics delivered is \$31,275.00. James LeVan asked for the total cost from the other dealers. Secretary McArthur explained that separate quotes would be needed for the patrol package up fit and for graphics from other vendors, and noted that the up fit package included with the New Holland quote is \$4,799.00. A quote provided by one of the other dealers included a “suggested” vendor for the up fit package at a cost of \$7,000.00 to be obtained separately. Mr. LeVan stated that he was satisfied with the information provided. There was some discussion of the advantage of the “slick top” lighting package versus the flashing light bar on top of the vehicle. *Andrew Raymond motioned to approve the purchase of a Ford Interceptor sedan including the patrol package up fit and graphics from New Holland Auto for \$31,275.00; seconded by Jason Wood. Per roll call vote, all Members of Council approved the motion.* Charles Krall noted that ample funds are available in the General Reserve Account to cover the cost of the new police cruiser.

Correspondence:

- Adams County Boroughs Association Meeting, 5/16 at 6:15PM, Pike Restaurant in Gettysburg
- Gettysburg Chamber April Newsletter
- Training and Webinars Available

Andrew Raymond motioned to adjourn the meeting of the East Berlin Borough Council at 7:45 PM; seconded by James LeVan. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council