

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

August 3, 2016

The first monthly meeting of the East Berlin Borough Council was held August 3, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; Andrew Raymond; James LeVan; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Solicitor Matthew Battersby; and Secretary/Treasurer Darlene McArthur

Adoption of the Minutes: The meeting minutes of Council's Session on July 20, 2016, were reviewed. Donald Dixon noted that the meeting of the Streets/Public Safety Committee was scheduled for July 28th, and not August 28th. *A motion to approve the minutes with the date correction was made by James LeVan; seconded by Jason Wood. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for the beginning of August totaling \$2,867.76 was reviewed. *James LeVan motioned to pay the bills for the beginning of August; seconded by Charles Krall. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: David Richards reported that over that last two (2) months, the Community Center has received \$26,000.00 in grant funds for facility improvements. President Teal commended Operations Manager Maureen Benton for her efforts in obtaining the grants.

Mayor's Report: Council reviewed the police report for July.

Solicitor's Report: Solicitor Battersby stated that he is reviewing the Police Chief contract and will provide a finalized document before month's end. Solicitor Battersby noted that upon his request to Gettysburg Borough for a copy of their Police Chief contract, he was informed that they have no contract.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. It was noted that the deficit amount year-to-date is equal to the cost of the part time temporary police officer position for Officer Seitz while training to fill Chief Grim's position upon his retirement on August 31st. President Teal reported that the Finance Committee will hold a budget meeting at 3:00 PM on August 9th.

Streets/ Maintenance: Andrew Raymond reported that additional stop signs and street signs have been replaced and pothole repairs were made on Zinn Avenue behind Rutters. The Borough received \$104.00 for scrap metal from Swope's Salvage and Recycling. A meeting was held with representatives from the Streets/Public Safety and Planning/Zoning Committees to discuss road improvements on South and Zinn Avenues in the area of Rutters and the Library. Repairs to Stoner Avenue are also under review. The Committee Members also discussed selling one of the former police vehicles when the new cruiser arrives due to space constraints. Five (5) hours of street

sweeping service were provided to Reading Township in exchange for salt and antiskid received last winter.

Planning/Zoning: James LeVan reported that there was no business before the Planning Commission at last week's meeting. Solicitor Battersby suggested that the Commission meet only if needed.

Personnel: James LeVan stated that plans will need to be finalized for Officer Seitz to fill the position of Chief of Police before the end of the month including a contract, full time benefits, and a review of his pay rate. Council concurred that Officer Seitz should be sworn in by Mayor Hoffman upon Chief Grim's retirement on August 31st. *James LeVan motioned to increase Officer Seitz' hourly pay rate to \$23.50 upon his promotion to Chief of Police; seconded by Andrew Raymond. Motion approved with all in favor.* There was some discussion of providing Officer Seitz with a Chief of Police uniform badge, and allowing Chief Grim to keep his badge along with a Retired Chief of Police badge. *Charles Krall motioned to purchase Chief of Police and Retired Chief of Police badges, and allow Chief Grim to keep his current badge; seconded by Jason Wood. Motion approved unanimously.* Council discussed Officer Seitz' request to replace the shotgun in the police cruiser. It was noted that the current shot gun is approximately forty (40) years old. *Charles Krall motioned to replace the police cruiser shotgun; seconded by Jason Wood. Motion approved with all in favor.*

Park and Recreation: Nothing to report.

Unfinished Business: None.

New Business: None.

Correspondence:

- Gettysburg Chamber of Commerce August Newsletter
- Training and Webinars Available

Charles Krall noted that the August PA Borough News magazine contains a Resolution regarding the Borough's responsibility to maintain storm water facilities under state roads and encouraged Council to review the article.

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:42 PM; seconded by Charles Krall. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council