

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

September 7, 2016

The first monthly meeting of the East Berlin Borough Council was held September 7, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; James LeVan; and Donald Dixon

Members Absent: Catherine Lockey; and Andrew Raymond

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; Robin Heyser; David Richards; and Jack Kreinitsky

Adoption of the Minutes: The meeting minutes of Council's Session on August 17, 2016, were reviewed. *A motion to approve the minutes was made by James LeVan; seconded by Donald Dixon. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for the beginning of September totaling \$40,830.04 was reviewed. James LeVan noted that the bills include payment for the new Ford Interceptor police cruiser at a cost of \$31,275.00, all inclusive, paid from the General Reserve Fund. There was a discussion of the many compliments received on the appearance and performance of the new cruiser, and that Chief Terry Seitz was asked to bring the cruiser to a show at Gettysburg Battlefield Harley-Davidson. *James LeVan motioned to pay the bills for the beginning of September; seconded by Charles Krall. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: Robin Heyser, Board President of the East Berlin Area Community Center (EBACC), addressed Council to complain of a letter from the Borough offering a \$25,000.00 donation for roof repairs and requesting financial assistance from the other five (5) municipalities served by EBACC to repair the roof. Ms. Heyser expressed her disappointment that EBACC had no opportunity to review the letter or provide input, and noted that EBACC has been working for nearly a year to enact agreements with the municipalities for financial support. President Teal asked how many agreements have been established. Ms. Heyser responded that none have. President Teal clarified that the letter addresses only the immediate need for the roof project, not agreements for future support, and that EBACC is acting too slowly to resolve it. President Teal stressed that the roof should be repaired before winter, and to further involve EBACC at this point was not feasible.

President Teal reported that she met with Jack Kreinitsky (EBACC maintenance and grounds keeper), Robert Meminger, and Scott Bothe (representative from a Carlisle roofing company) to establish project specs for the bid process to repair the roof. Mr. Bothe was very informative and has provided the project specs. The job is to be put out for bid by EBACC to obtain realistic cost. Charles Krall questioned the EBACC representatives whether the concern is for the roof or who is in charge of the project. In a discussion of the municipal agreements, Solicitor Battersby stated that two (2) types are needed; a lease agreement between EBACC and East Berlin Borough (the property owner), and agreements for annual financial support from all of the municipalities served by EBACC including East Berlin Borough. Council concurred that these agreements should be drafted by EBACC to be considered for negotiation. Ms. Heyser stated that she would work with Attorney Shultis to establish the agreements. After a very thorough and lengthy discussion of the building conditions including electricity, the boiler, flooring, and roofing, Mr. Krall suggested that perhaps a structural inspection is needed to determine the long-term stability of the building. Ms. Heyser thanked Council for the opportunity to discuss these issues.

Mayor's Report: Council reviewed the police report for August. Mayor Hoffman reported that the Fire Police are set for Colonial Day on Saturday.

Solicitor's Report: Solicitor Battersby stated that he will have a Police Chief Contract to James LeVan next week.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Council was provided a Borough maintenance report.

Planning/Zoning: Council was provided the Planning Commission meeting minutes of July 28, 2016. James LeVan reported that there was no new business before the Commission for the August meeting. Charles Krall inquired of the status of the issue on E. King Street with a permitted carport that was changed into a garage. Secretary McArthur stated that Zoning Officer Robert Thaeler communicated to the property owners that the structure is no longer in compliance as an accessory structure, and that they must obtain a permit to construct a breezeway between the house and the garage to make the structure an addition to the main dwelling which would be allowed. The property owners have applied for the breezeway permit.

Personnel: James LeVan reported that Terry Seitz was sworn in as Chief of Police on August 31, 2016, the date of Chief Mike Grim's retirement. Mr. LeVan noted that there are two (2) upcoming Park and Recreation membership terms coming to an end. Jason Wood stated that he would speak to the members to inquire of their interest in remaining on the Commission.

Park and Recreation: Council was provided the meeting minutes of August 11, 2016. Jason Wood reported that the 7th Annual Golf Tournament to benefit the Park is being held this Friday and invited anyone who wishes to participate. President Teal mentioned some issues with the electricity at the Park pavilion not being available except during pavilion rental events, and suggested that it might be beneficial to allow all Park patrons use of the electrical outlets. Council concurred that the electricity should be made available.

Unfinished Business: None.

New Business: Council reviewed the annual Pension Plan Minimum Municipal Obligation (MMO) memo submitted by Secretary Darlene McArthur as the Plan's Chief Administrative Officer. The 2017 MMO for the non-uniformed pension plan is \$42,223.00, which is partially covered by state allocated funds. There is no further obligation for the police pension fund. *Charles Krall motioned to accept the 2017 Pension MMO; seconded by Jason Wood. Motion approved with all in favor.* In response to David Richard's inquiry, Secretary McArthur stated that the plan is still carrying an unfunded liability amount.

Correspondence:

- Gettysburg Chamber of Commerce September Newsletter
- Correspondence from Ken Young
- Letter to Municipalities Regarding EBACC Roof Project Funding
- Training and Webinars Available

Charles Krall motioned to adjourn the meeting of the East Berlin Borough Council at 7:55 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council