

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

September 21, 2016

Members Present: President Roberta Teal; James LeVan; Jason Wood; and Andrew Raymond

Members Absent: Catherine Lockey; Donald Dixon; and Charles Krall

Also Present: Mayor Keith Hoffman

The second monthly meeting of the East Berlin Borough Council was held September 21, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Adoption of the Minutes: The meeting minutes of Council's Session on September 7, 2016, were reviewed. *A motion to approve the minutes was made by Jason Wood; seconded by Andrew Raymond. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the end of September totaling \$19,851.81 was reviewed. President Teal noted a change in the provider of employee life insurance from Kansas City Life Insurance to Nationwide resulting in a significant savings. *James LeVan motioned to pay the bills for the end of September; seconded by Jason Wood. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Committee Reports:

Finance: President Teal stated that the real estate tax issue should be addressed in the next month or two (2).

Maintenance: President Teal reported that the 2008 Dodge Police Cruiser has been listed for auction sale on Municibid. The bidding is scheduled to end next week. Andrew Raymond reported that the replacement of outdated traffic signs continues and has generated scrap metal income. Gutter brushes were replaced on the street sweeper. Specifications for the EBACC roof project were reviewed on September 13th. There was some discussion of an incident on E. King Street involving a water main repair resulting in a gas main leak. The location of the gas main was not marked.

Planning/Zoning: James LeVan reported that the Planning Commission will review a land development plan for the Pennwood Products Warehouse Expansion Project at tomorrow night's meeting. President Teal reported that a request was received from Pennwood Products to waive the requirement of a preliminary land development plan and go directly to a final plan. Borough Engineer Vince Wayne suggested that the waiver be granted to save time and paperwork. *Jason Wood motioned to grant the waiver request; seconded by Andrew Raymond. Motion approved with all in favor.*

Personnel: James LeVan presented a personnel policy amendment to clarify that the spouse and dependents of retired personnel are eligible for health insurance coverage to be paid by the retiree. Mr. LeVan noted that this will correct the issue for retired Police Chief Grim and his wife, and noted that retired Borough Manager Thoman and his wife are currently covered by the plan.

Park/Recreation: Council was provided the meeting minutes of September 8, 2016.

Unfinished Business: Mayor Hoffman reported that Colonial Day went very well with assistance from Robert Meminger, Donald Myers, and Chief Terry Seitz.

New Business: None.

Correspondence:

Thank You Note from the Historical Society for Assistance with Colonial Day
Correspondence from Ken Young
Training and Webinars Available

President Teal reviewed her attendance at the Adams County Boroughs Association meeting on September 19th, and reported that the next meeting is scheduled for November 21st. President Teal encouraged the Council Members to attend.

James LeVan motioned to adjourn the meeting of the East Berlin Borough Council at 7:25 PM; seconded by Andrew Raymond. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council