

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

October 19, 2016

Members Present: President Roberta Teal; James LeVan; Jason Wood; Andrew Raymond; Charles Krall; and Donald Dixon (7:22)

Members Absent: Catherine Lockey

Also Present: Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Curt Mathews

The second monthly meeting of the East Berlin Borough Council was held October 19, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Adoption of the Minutes: The meeting minutes of Council's Session on October 5, 2016, were reviewed. *A motion to approve the minutes was made by Charles Krall; seconded by Andrew Raymond. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the end of October totaling \$64,513.34 was reviewed. Charles Krall noted that the bills include the annual employee pension payment in the amount of \$37,826.00 paid in part with State allocated funds and the fire relief fund payment to Liberty Fire Company in the amount of \$8,195.30 paid in full by State allocated funds. *Jason Wood motioned to pay the bills for the end of October; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Committee Reports:

Finance: President Teal presented Ordinance No. 2016-1 increasing the real estate tax from 1.3 mills to 1.8 mills and noted that the Ordinance was duly advertised. *Jason Wood motioned to adopt Ordinance No. 2016-1; seconded by Andrew Raymond. Per roll call, votes were cast as follows: James LeVan, no; Jason Wood, yes; Andrew Raymond, yes; Charles Krall, yes; Roberta Teal, yes. Motion approve by a vote of four (4) to one (1).* President Teal requested that a meeting of the Finance Committee be scheduled to draft the 2017 Budget. The Committee Members agreed to meet on October 25th at 1:00 PM.

Maintenance: Andrew Raymond reported that paving options are being explored for Stoner, South, and Zinn Avenues and that Robert Meminger will meet with Reading Township to review their full depth reclamation project. Traffic signs on Beaver Street are being replaced and a damaged storm water inlet curb at 291 Hillside Drive is being repaired this week. The EBACC Board approved a roof repair quote from Donald B. Smith, Inc. at their meeting on October 17th. New Life Assembly Church of God and Trinity Lutheran Church have performed community service work at the Borough Park.

Planning/Zoning: James LeVan reported that the Planning Commission will review comments from Zoning Officer Robert Thaeler regarding the Pennwood Products Warehouse Expansion Project. The comments, including parking issues and landscaping, will require revisions to the land development plan.

Personnel: James LeVan discussed upcoming membership terms expiring on both the Parks and Recreation Commission and the Zoning Hearing Board. Members will be contacted to inquire if they wish to continue their positions.

Park/Recreation: Council was provided the meeting minutes of October 13, 2016. Jason Wood reported that skate boarders attended the October 13th meeting and requested to utilize the skate park after dark, until 9:00 PM, if they provide their own lighting. There was some discussion of amending the dawn-to-dusk open hours, and of lighting issues in the vicinity of residential properties. Charles Krall mentioned the possible effect this action may have on the Borough's insurance coverage. Mr. Wood stated that the Commission would discuss the topic further at their next meeting.

Unfinished Business: Regarding the EBACC Roof Project, President Teal presented four (4) bids provided to the EBACC Board for Council's review. The lowest bid, as revised to include deck replacement if needed, is from Donald B. Smith, Inc. for \$146,980.00. Charles Krall inquired if responses were received to the Borough's letter sent to the five (5) participating municipalities requesting their support for the project. Secretary McArthur responded that responses were received, and that updated information regarding the bids will be provided to the municipalities.

New Business: President Teal reported that David Richards has resigned his positions as the Borough's representative to the Adams County Tax Collection Committee (ACTCC) and the York Adams Tax Bureau (YATB) due to health reasons. Charles Krall stated that he would fill the positions for the time being. Donald Dixon stated that Mr. Richards also cannot fill his post at the Community Center election polling place. As a registered Democrat, Jason Wood stated that he would assist to cover the vacancy.

There was some discussion of the petition to reduce the membership of the Borough Council from seven (7) to five (5) members. It was noted that a minimum of five percent (5%) of the 978 registered voters in the Borough must sign the petition to be submitted to the Adams County Court of Common Pleas for approval.

Correspondence:

Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:30 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council