

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

January 4, 2017

The monthly meeting of the East Berlin Borough Council was held January 4, 2017, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; James LeVan; Andrew Raymond; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; and Phil Keener

Adoption of the Minutes: The meeting minutes of Council's Session on December 21, 2016, were reviewed. *A motion to approve the minutes was made by Charles Krall; seconded by Donald Dixon. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for January totaling \$4,792.29 was reviewed. In a discussion of the cost of employee health insurance, it was noted that costs are down due to Chief Terry Seitz' coverage by his former employer, York City Police Department. *James LeVan motioned to pay the bills for January; seconded by Donald Dixon. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: President Teal welcomed Phil Keener and offered her congratulations to the Parks and Recreation Commission for obtaining grants from both DCNR and Adams County for proposed park projects. Mr. Keener stated that he met with the coordinator for the DCNR grant who indicated that the Borough Engineer would need to be involved in the next step of the grant process. Mr. Keener inquired if the Borough Engineer is still Buchart Horn. President Teal responded that Buchart Horn is the Borough Engineer. Mr. Keener stated that he would make contact.

Mayor's Report: Council reviewed the police report for December.

Solicitor's Report: Nothing to report.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. President Teal noted that the General Fund shows a positive revenue balance for the 2016 year end. Secretary McArthur reported that the cost of trash service and the use of Liquid Fuels Funds for street projects will result in an overall negative figure for 2016.

Personnel: James LeVan reported that the Personnel Committee met to review membership appointments to the Parks and Recreation Commission. With Raeann Hamon resigning her membership effective December 31, 2016, the Personnel Committee recommends the appointment of Darrin Youker. Mr. LeVan stated that Mr. Youker is very qualified for the position and wants to get involved in the community. *James LeVan motioned to appoint Darrin Youker to fill a remaining two-year term on the Parks and Recreation Commission; seconded by Charles Krall. Motion approved with all in favor.* Mr. LeVan reported that Neal Wilt wishes to continue his position with the Parks and Recreation Commission. Phil Keener commended Mr. Wilt's contributions to the Commission. *James LeVan motioned to reappoint Neal Wilt to a three-year term ending December 31, 2019; seconded by Jason Wood. Motion approved with no dissenting votes.*

Streets/ Maintenance: Andrew Raymond reported on several vehicle repairs and noted that planning for the road improvement projects on South, Zinn, and Stoner Avenues is underway. The survey project is not yet complete. Charles Krall laid out prints from the survey work done so far to

discuss several issues. Mr. Krall stated that the width of Stoner Avenue will be extended and inquired of the requirement of ADA compliant sidewalk ramps where Stoner Avenue meets E. King Street. Solicitor Battersby suggested contacting a PennDOT representative on this issue. Mr. Krall stated that Liberty Fire Company would also be contacted regarding their proposed garage project on the lot adjoining Stoner Avenue prior to proceeding with the paving project. Regarding the proposed paving project at the intersection of South and Zinn Avenues, Mr. Krall stated that an easement would be needed from both Rutter's and the Library to establish more rounded corners for turning vehicles, possibly to include curbing. Solicitor Battersby stated that he would need more exact detail of the corners to draft the easement. Mr. Krall reported that No Parking signs will need to be posted where Rutter's borders South Avenue to prevent vehicles from blocking the roadway, and that there is a fence in the Borough's right-of-way that will need to be moved back. Mr. Krall stated that the paving on South Avenue will have to be slightly sloped, about two inches (2"), toward the side with storm drains, and noted that the paving project will not remove rear parking for W. King Street residents. President Teal inquired if there might be an advantage to making Zinn Avenue a one-way street. Mr. Krall stated that this would not be advantageous and would hinder access.

Planning/Zoning: James LeVan reported that the next meeting of the Planning Commission is scheduled for January 26th.

Park and Recreation: Jason Wood reported that the next meeting of the Parks and Recreation Commission is January 12th.

Unfinished Business: President Teal requested input from Council regarding the Borough's proposed donation and loan to the East Berlin Area Community Center (EBACC) Roof Project. Charles Krall stated that he is upset with the decision of the EBACC Board to increase the rent of the Senior Center from \$100.00 per month to \$500.00 per month. Mr. Krall noted that the Senior Center's offer of \$200 per month was rejected, and they will be moving to a location outside of town. Concerns were raised for the Senior Center participants' ability to travel to the new location. Mr. Krall also noted that it is the intention of the EBACC Board to relocate the Thrift Shop to the current Senior Center area with no rental revenue. President Teal, also an EBACC Board Member, reported that this was discussed at the last meeting of the Board, and noted that the Thrift Shop generated approximately \$60,000.00 annually for EBACC and that the Senior Center was offered another room but could not accept. Council discussed the budgeted \$25,000.00 donation for the EBACC Roof Project and possible terms of a loan. *Jason Wood motioned to loan \$50,000.00 for the EBACC Roof Project at three percent (3%) interest for ten (10) years; seconded by Donald Dixon. Per roll call vote, all Members of Council approved the motion. Charles Krall motioned to send a letter to EBACC detailing the offer; seconded by Jason Wood. Motion approved unanimously.*

New Business: None.

Correspondence:

- Letter from Liberty Fire Co. Regarding Merger Meeting, 1/29 at 2:00 PM, Hampton Fire Co.
- Adams County Boroughs Association, 1/16 at 6:25 PM, Pike Restaurant, Gettysburg
- Letter to Lions Club Stating Council's Appreciation of Holiday Lighting Fixtures
- Gettysburg Chamber of Commerce January Newsletter
- Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:50 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council