

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

July 5, 2017

The monthly meeting of the East Berlin Borough Council was held July 5, 2017, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Members Present:** President Roberta Teal; Jason Wood; Charles Krall; Andrew Raymond; and Donald Dixon

**Members Absent:** James LeVan; and Catherine Lockey

**Also Present:** Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Robin Heyser; David Richards; Sherri Clayton-Williams; Harlan Lawson; Robin Fitzpatrick; and Andrew Merkel

President Teal reported that bids were received for the 2017 South and Zinn Avenues Pavement Reconstruction Project from H & H General Excavating in the amount of \$76,032.00 and from ProPave, Inc. in the amount of \$89,088.50. *Andrew Raymond motioned to accept the low bid from H & H General Excavating in the amount of \$76,032.00 pending the approval of Solicitor Battersby; seconded by Jason Wood. Per roll call vote, all Members of Council approved the motion.*

Council reviewed a loan agreement for \$50,000.00 to the East Berlin Area Community Center (EBACC) for the roof repair project at zero percent (0%) interest for a term of ten (10) years with quarterly payments of \$1,250.00. President Teal stated that Solicitor Battersby has approved the agreement and that checks would be issued to EBACC for the loan amount and the previously approved donation amount of \$25,000.00 for the roof project.

**Adoption of the Minutes:** The meeting minutes of Council's Session on June 7, 2017, were reviewed. *A motion to approve the minutes was made by Charles Krall; seconded by Donald Dixon. Motion approved with no dissenting votes.*

**Payment of Bills:** A summary of bills for July totaling \$99,260.31 was reviewed. It was noted that the bills detail includes the checks to be issued to EBACC totaling \$75,000.00 for the roof project. *Charles Krall motioned to pay the bills for July; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

**Constituents Addressing Borough Council:** Sherri Clayton-Williams, Director of the Adams County Office of Planning and Development (ACOPD), introduced Harlan Lawson and Andrew Merkel, also with the ACOPD, and Robin Fitzpatrick from the Adams County Economic Development Corporation (ACEDC). Ms. Clayton-Williams explained to Council their public outreach to municipalities in Adams County for their economic development plans and to provide demographics relating to those needs. Ms. Fitzpatrick stated that she has assisted multiple businesses in East Berlin Borough, including Pennwood Products, Zeigler Brothers, Sidney Restaurant, and Tucker Industries, to achieve their financial goals. Ms. Fitzpatrick inquired what business start-ups, expansions, etc. that Council would like to see in the Borough. President Teal discussed the vacancy for many years in the former Nell's building and requested suggestions. Mr. Lawson reviewed additional Borough demographics including population, median income, employment information, and land use. Mr. Merkel suggested utilizing this information to match best concepts for planning and development in the Borough. Ms. Clayton-Williams requested that Council follow up with input to the ACOPD and ACEDC.

**Mayor's Report:** Mayor Hoffman reviewed the police report for the month and June.

**Solicitor's Report:** None.

**Committee Reports:**

**Finance:** Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

**Streets/ Maintenance:** Andrew Raymond reported that cold patch was used to fill pot holes this spring and summer with a few areas still remaining. PennDOT has not yet provided the pedestrian crosswalk warning signs as requested. Keystone Alarm Services will be installing the new security cameras this month at Borough Hall. The F250 required a truck bed repair and water pump replacement, both done in-house by Don Myers. Crosswalk markings were repainted on North Avenue in front of the Community Center by Borough Maintenance. A quote was received from Alpha Space Control for the remaining Borough crosswalk bars in paint for \$3,534.60 with a touch up of missing thermoplastic at the square for \$800.00. A quote was received from D.E. Gemmil for the remaining Borough crosswalk bars in paint for \$10,797.00 with a touch up of missing thermoplastic at the square for \$1,045.60. *Andrew Raymond motioned to approve the quote from Alpha Space Control for crosswalk bars and thermoplastic touch-up; seconded by Jason Wood. Per roll call vote, all Members of Council approved the motion.*

**Planning/Zoning:** The Planning Commission meeting minutes of May 25th were provided to Council.

**Personnel:** Nothing to report.

**Park and Recreation:** The meeting minutes of June 8th were provided to Council.

**Unfinished Business:** None.

**New Business:** President Teal reviewed a letter received from the East Berlin Historical Preservation Society (EBHPS) reporting extensive repairs needed to the Liberty Engine House on Fourth Street and requesting a donation from the Borough in the amount of \$8,000.00. It was noted that the property is deeded to the Borough but maintained by EBHPS through a ninety-nine (99) year lease. Harlan Lawson of the ACOPD stated that he might be able to assist by contacting the County's Historical Society for possible grant funds. Mr. Lawson was provided a copy of the letter.

David Richards reminded Council that a Borough representative should be appointed to attend meetings of the Adams County Tax Collection Committee and York Adams Tax Bureau.

**Correspondence:**

- Gettysburg Chamber of Commerce July Newsletter
- Thank You Letter from the East Berlin Senior Center for Donation
- Request for Donation from Rabbit Transit
- Invitation to Library's First Year Anniversary Celebration
- Training and Webinars Available

*Charles Krall motioned to adjourn the meeting of the East Berlin Borough Council at 8:00 PM; seconded by Jason Wood. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council