

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

January 8, 2018 – Reorganization and Regular Session

The monthly meeting of the East Berlin Borough Council was held January 8, 2018, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: Roberta Teal; Charles Krall; James LeVan; Donald Dixon; Jason Wood; Anne Geiger; and David Meixner

Members Absent: None

Also Present: Mayor Keith Hoffman; Rebecca Meixner; Lilli Meixner; Fritz Meixner; and Walt Geiger

Oath of Office: Mayor Hoffman swore in the newly elected Council Members, Anne Geiger and David Meixner. The signed Oaths and Affidavit of Residency documents will be filed.

Nomination of Officers: *Donald Dixon nominated Roberta Teal for the office of Council President; seconded by James LeVan. All Council Members approved the nomination. Donald Dixon nominated James LeVan for the office of Council Vice President; seconded by Charles Krall. All Council Members approved the nomination. James LeVan nominated Charles Krall for the office of Council President Pro Tem; seconded by Jason Wood. All Council Members approved the nomination. President Teal took the chair and thanked Council for their vote of confidence.*

Appointments: Regarding the appointment of committee Members, President Teal stated that all assignments would remain the same except Andrew Raymond would be replaced by Charles Krall on the Streets/Public Safety Committee with Roberta Teal as Chairperson, by David Meixner on the Maintenance Committee with Jason Wood as Chairperson, and by Anne Geiger on the Planning/Zoning Committee. Council concurred that Matthew Battersby would remain the Borough Solicitor, and Craig Zack of KPI Technology would remain the Borough Engineer.

Resolution to Appoint Bank Signers: It was noted that the current signers are Roberta Teal, Charles Krall, Andrew Raymond, and Secretary/Treasurer Darlene McArthur. *Charles Krall motioned that by Resolution 1-2018-1, Andrew Raymond would be replaced with Donald Dixon; seconded by James LeVan. Motion approved with no dissenting votes.*

Adoption of the Minutes: The meeting minutes of Council's Session on December 6, 2017, were reviewed. *A motion to approve the minutes was made by Jason Wood; seconded by Donald Dixon. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for January totaling \$29,474.92 was reviewed. In clarification of the bills detail for the new Council Members, Charles Krall noted that the monthly refuse service payment to Advanced Disposal in the amount of \$10,994.70 is paid from the Refuse Fund. Mr. Krall also explained that the monthly Worker Compensation insurance premium for volunteer firefighters in the amount of \$1,377.00 is paid by East Berlin Borough, but the cost is shared with surrounding municipalities. *Donald Dixon motioned to pay the bills for January; seconded by Charles Krall. Motion approved unanimously.*

Constituents Addressing Borough Council: None.

Mayor's Report: Mayor Hoffman reviewed the police report for December.

Solicitor's Report: None.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Council reviewed the Streets and Maintenance Report. President Teal stated that a quote was received from Hanover Door to replace the garage doors in the extended garage bay, with two (2) doors in the front and one (1) in the rear of the building in the amount of \$9,373.48. In the report it was noted that the new doors would be insulated and more secure than the current fiberglass doors. The doors in the front are motorized, and the rear door is manually operated and rarely used. The quote would allow for a reduction of \$2,500.00 if replacing only the two (2) front motorized doors. The full cost would include a new manually operated rear door. *Donald Dixon motioned to accept to quote to replace all three (3) garage doors for \$9,373.48; seconded by Charles Krall. Motion approved with no dissenting votes.* President Teal reported that a forty (40) gallon drum of de-icing chemical has been in the garage since 1971. The Borough has no use for the chemical and should not continue to store it. The chemical status of the product requires commercial disposal at a cost between \$300.00 and \$350.00. Council agreed to dispose of the chemical.

Planning/Zoning: Council was provided the Planning Commission meeting minutes of December 14th. James LeVan reported that the next meeting is scheduled for January 25th.

Personnel: James LeVan reported that two (2) Zoning Hearing Board Members and two (2) Alternate Members are needed.

Parks and Recreation: Jason Wood reported that the basketball court and walking path project is underway, and that DCNR has made its inspection to issue final payment of the grant funds.

Unfinished Business: Donald Dixon suggested that thank you letters be sent to the Lions Club for providing the holiday lanterns in the Borough and to Sandy Cashman for her efforts in decorating the square and the Borough Park. Council agreed. Charles Krall reported that King Street Partners, owners of the former Nell's Market property at 429 W. King Street, have remitted the fee amount of \$500.00 to request a Zoning Ordinance Amendment to allow interior storage rental in the Borough Core District. They will be attending the Planning Commission meeting on January 25th.

New Business: President Teal stated that the 2018 budgeted donations would be addressed at the next meeting of Council.

Correspondence:

- Adams Economic Alliance Meeting, 2/1 at 5:00pm, Gettysburg, \$45/Person
- Adams County Boroughs Association Meeting, 1/15 at 6:15pm, Gettysburg
- East Berlin Library Donation Request
- Visiting Nurse Association Donation Request
- Adams Rescue Mission Donation Request
- Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 8:05 PM; seconded by Charles Krall. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council