

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

April 4, 2018

The monthly meeting of the East Berlin Borough Council was held April 4, 2018 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Members Present:** President Roberta Teal; Charles Krall; James LeVan; Donald Dixon; Jason Wood; Anne Geiger; and David Meixner

**Members Absent:** None

**Also Present:** Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; Andrew Myers; David Richards; and Curt Mathews

**Adoption of the Minutes:** The meeting minutes of Council's Session on March 7, 2018 were reviewed. In referencing the Solicitor's Report, Donald Dixon noted that the location of a drainage issue at the rear of 130 W. King Street should be identified as South Avenue, and not North Avenue. *A motion to approve the minutes as corrected was made by Donald Dixon; seconded by David Meixner. Motion approved with no dissenting votes.*

**Payment of Bills:** A summary of bills for April totaling \$32,184.11 was reviewed. James LeVan remarked that the bills detail includes a payment of \$9,373.48 for the installation of three (3) garage doors in the extended bay as approved in the 2018 budget. *Jason Wood motioned to pay the bills for April; seconded by James LeVan. Motion approved unanimously.*

**Constituents Addressing Borough Council:** Andrew Myers introduced himself and provided his background and qualifications as a candidate for State Representative of the 193rd District in the Republican Primary. Mr. Myers stated that he is in attendance to observe and answer any questions.

**Mayor's Report:** Council reviewed the March police report.

**Solicitor's Report:** Solicitor Battersby reviewed a request he received to allow hunting in Kuhn's Woods, a thirty (30) acre wooded lot owned by the Borough as parkland, and noted that although the safety laws of the PA Game Commission do not allow for firearms to be discharged within one hundred fifty (150) yards of a building, a restriction must be documented for a lot this size. Anne Geiger inquired of the location of the property. President Teal explained that the wooded lot is located behind Pennwood Products and extends into Hamilton Township. President Teal provided Solicitor Battersby with a Resolution of Park Rules including the prohibition of firearms on parkland. Solicitor Battersby stated that an Ordinance must be adopted including penalties for violation in order to enforce the restriction, and that signs must be posted. There was some discussion of the Borough's liability issue to allow hunting. *Anne Geiger motioned to have Solicitor Battersby draft an Ordinance to prohibit firearms, archery, and trapping on Borough parklands with a fine up to \$500.00; seconded by Jason Wood. Per roll call vote, all Members of Council approved the motion.*

**Committee Reports:**

**Finance:** Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. President Teal noted that the quarterly roof loan receipts from the Community Center are posted as a negative expense upon repayment per the auditor. There was some discussion of higher expenses due to snow removal assistance from East Berlin Excavating and donations to the Library and Senior Center were made one month earlier than last year.

**Streets/ Maintenance:** Borough Engineer KPI Technology provided an estimated cost of \$43,000.00 to \$45,000.00 for the Stoner Avenue Repaving Project, and quoted \$4,300.00 to \$4,500.00 for engineering

fees including preparation and design work. *Charles Krall motioned to approve the cost of engineering fees up to \$4,500.00; seconded by James LeVan. Per roll call vote, Council unanimously approved the motion.*

**Planning/Zoning:** Council was provided the Planning Commission meeting minutes of February 22nd. In a review of the March 22nd meeting, James LeVan reported that the Pennwood Products Warehouse Expansion Project was expected to be finished two (2) weeks ago.

**Personnel:** James LeVan reported that Planning Commission Member Francis Dudek's term expired March 31st and that he is willing to remain in the position for another four (4) year term. *Jason Wood motioned to reappoint Francis Dudek as a Member of the Planning Commission; seconded by Charles Krall. Motion approved with all in favor.*

**Parks and Recreation:** Anne Geiger reported that Chairman Phil Keener is proceeding with requesting grant funds from Wal-Mart, and that the Commission discussed the request to utilize an unused portion of the Park for storing dirt, stone, etc. and will research any environmental issues.

**Unfinished Business:** None.

**New Business:** Anne Geiger discussed possible methods to address the difficulty in obtaining adequate volunteers to fill the Borough's Boards and Commissions, and suggested forming an ad hoc committee or utilizing social media such as Facebook. It was noted that openings are currently advertised on the Borough's website, the Community Center newsletter, and the town sign at the square. Solicitor Battersby stated that finding volunteers to serve the community has become a common difficulty in many municipalities. President Teal urged Mrs. Geiger to pursue any suitable means to assist with this issue.

Charles Krall asked Andrew Myers if redistricting in Pennsylvania has affected his campaign for State Representative. Mr. Myers stated that the redistricting only affects voting at a federal level.

**Correspondence:**

- East Berlin Library Dinner and Gala, 4/13 at Inn 94, \$50 per Meal
- Thank You Letter from East Berlin Library for Donation
- Gettysburg Chamber of Commerce April Newsletter
- Adams County Boroughs Association March Newsletter
- Liberty Fire Company Donation Request to Fund Medical Training
- Introduction Letter from Torren Ecker to Announce His Candidacy for State Representative
- David Bolton Provides Biography for PSAB 2nd Vice President Candidacy
- Training and Webinars Available

*Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:50 PM; seconded by James LeVan. Motion approved with all voting in favor.*

Respectfully submitted,

Darlene McArthur  
Secretary/Treasurer of Borough Council