

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

January 2, 2019

The monthly meeting of the East Berlin Borough Council was held January 2, 2019 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; James LeVan; Charles Krall; Donald Dixon; Anne Geiger; Jason Wood; and David Meixner

Members Absent: None

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; and David D. Kann

Adoption of the Minutes: The meeting minutes of Council's Session on December 5, 2018, were reviewed. *A motion to approve the minutes was made by James LeVan; seconded by David Meixner. Motion approved with all in favor.*

Payment of Bills: A summary of bills for January totaling \$11,375.42 was reviewed. Regarding recent reports of multiple streetlight outages, Donald Dixon questioned the amount of the Met Ed electric bill. Secretary McArthur stated that the bill is actually lower than normal and all of the outages have been reported. *Donald Dixon motioned to pay the bills for January; seconded by Jason Wood. Motion approved unanimously.*

Constituents Addressing Borough Council: None.

Mayor's Report: Council reviewed the November police report.

Solicitor's Report: Regarding drainage system repairs needed on Branch Circle, Solicitor Battersby reported that the drainage outfall is within the Borough boundary and he will draft an easement to address the issue. With the Fire Company merger date effective January 1st, Solicitor Battersby suggested that the Borough request a copy of the merger documents regarding the provision of workers compensation insurance, etc.

Committee Reports:

Finance: Council reviewed the Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Council was provided the Maintenance Report for their review. Council discussed the need for a temporary contracted worker to assist if needed with plowing, installing signs, etc. during Robert Meminger's recovery from foot surgery in February. Regarding the contracted worker's access to the building, Charles Krall suggested a key pad access to the garage only among other options. Per a consensus of Council, it was decided that access would be supervised by Robert Meminger or provided by a key-carrying Member of Council.

Planning/Zoning: James LeVan reported that there was no new business before the Planning Commission at their December 20th meeting.

Personnel: James LeVan reported that his term on the Planning Commission expired on December 31, 2018, and he is unable to continue in the role. Mr. LeVan discussed the advantages of having a Council Member serve on the Planning Commission as a liaison between the two Boards and noted

that Council Member David Meixner is willing to fill the role. *James LeVan motioned to appoint David Meixner as a Member of the Planning Commission for a four-year term; seconded by Jason Wood. Motion approved unanimously.* Mr. LeVan reported that Darrin Youker's term as a Member of the Parks and Recreation Commission expired on December 31st and that he is willing to continue in the role. *James LeVan motioned to reappoint Darrin Youker as a Member of the Parks and Recreation Commission for a three-year term; seconded by Charles Krall. Motion approved with no dissenting votes.* Mr. LeVan reported that Darrin Youker's membership on the Board of the East Berlin Area Joint Authority, previously held by Rick Saxon, expired on December 31st. *James LeVan motioned to appoint Darrin Youker as a Member of the East Berlin Area Joint Authority to a five-year term; seconded by Anne Geiger. Motion approved with all in favor.*

Parks and Recreation: Anne Geiger reported that there was no meeting of the Commission in December.

Communications: Anne Geiger stated that she is still reviewing the Social Media Policy and working on the update of the Borough's website. Mrs. Geiger suggested that meetings of various Boards and Commissions could be posted on the town sign at the square.

Unfinished Business: None.

New Business: Charles Krall mentioned the possible conflict with scheduling a Council meeting on July 3, 2019, the day before Independence Day. Council concurred that the issue of possibly rescheduling would be addressed closer to that date. *Charles Krall motioned to continue scheduling Council's monthly meetings on the first Wednesday of each month; seconded by James LeVan.*

Correspondence:

- Northeast Adams Fire & EMS Service Activated 1/1/19 (Lake Meade and Liberty Merger)
- Adams County Boroughs Association Meeting, 1/21, 6:15 PM, Pike Restaurant, Gettysburg
- Gettysburg Chamber of Commerce January Newsletter
- Training and Webinars Available

Charles Krall reminded Council of the discussion to schedule a social meeting, and asked that President Teal report her recent good news. President Teal reported that she received a very positive diagnosis resulting from a recent medical procedure. Council expressed their appreciation of the good news.

Charles Krall motioned to adjourn the meeting of the East Berlin Borough Council at 7:43 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,
Darlene McArthur, Secretary