

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, April 10, 2024, at the East Berlin Borough Hall.

Members Present: Chris Warner, Robbie Teal, Judith Salomon, Charles Philips, Gregory Green, Robert Larson, Heather Gentzler and Mayor Stephanie Haley

Members Absent: all present

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Gregory Green. Motion carried.

Solicitor's Report:

- The Solicitor noted that the Administrator Cindy Smith, himself and other members have completed the second of two meeting, regarding the DCNR Parks & Recreation "TEAMS" meeting as it relates to Kuhn's Woods.
- The Solicitor advised that the Deed to the Fire Department is recorded in Liberty Fire Department's name and needs to be updated to Northeast Adams Fire and EMS. Charles Phillips acknowledged the comment and stated that he would take care of this detail with the Fire Department.
- Charles Philips provided a copy of the business savings account statement which is a separate account established to deposit the impending \$60,000.00 donation from the Borough.
- Judith Salomon motioned to disperse a total donation of \$60,000 during the May Council Meeting to Northeast Adams Fire and EMS, second by Roberta Teal. By roll call vote, motion carried. Charles Philips recusing.

Administrator's Report:

- Council acknowledged receipt of the Engineer's Report dated April 10, 2024.
- Judy Salomon motioned to send a letter to PennDOT requesting a Speed Study on S.R.234 within Borough limits, second by Charles Philips. Motion carried.
- Council acknowledged receipt of the Borough Maintenance Report.
- Rob Larson indicated if a liaison is needed for communicating maintenance concerns with EBACC he will assist Craig and Scott Borough Maintenance Staff.

Planning Commission: John Schlaline

- John Schlaline confirmed the legally established action dates and deadlines that the Planning Commission and Council must adhere to for Berlin Rental LLC, Land Development Plan (LDP).

Approval of the Minutes:

- Roberta Teal motioned to accept the March 13, 2024 Meeting Minutes with minor correction, second by Gregory Green. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the March bills in the amount of **\$ 21,398.89,** second by Gregory Green. Motion carried.

Chris Warner presented the following reports:

- Emergency Management Report.
- Emergency Services Report
- Chris Warner presented Proclamation / Resolution 04-2024-03 “Before You Dig 811” advising Council that April is “Safe Digging Month”. Gregory Green motioned approval of said Resolution, second by Rob Larson. Motion carried.

Mayor Haley read / reported on the following:

- Review of the Police Report(s)
- Speed Sign Report
- Ordinance Officer Report
- Mayor’s Report
- Mayor Haley presented Resolution 04-2024-2 East Berlin Junior Council Person to the Council. Gregory Green motioned to approved said Resolution, second by Roberta Teal. Motion carried.

Personnel – Chris Warner:

- Chris Warner advised Council that he had contacted Wayne Smith Code Enforcement Officer by phone and advised him that his services are no longer required as of April 1, 2024. He advised Mr. Smith that the Borough plans to go in a different direction regarding Code Enforcement.
- Judy Salomon motioned that the Personnel Committee meet and discussing the Borough Administrator position, second by Heather Gentzler. Motion carried.

Constituents / Guests Present:

- Girl Scout Troop 80112 with Leader Kristin Orwick and Mike Bergels observing the Council Meeting.
- C. Spagnola 131 Lodge Lane requested clarification on which meeting to attend for water and sewer related concerns. He was advised to attend the upcoming East Berlin Area Joint Authority meeting.
- John Schlaline spoke during the Planning Commission comments.
- Cory Lease Northeast Adams Fire and EMS

Correspondence: Chris Warner

- Training and webinars available

Closure

Gregery Green motioned to adjourn the meeting at 8:10 PM, second by Charles Philips. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer