

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

**Call to Order:** The monthly meeting of the East Berlin Borough Council was opened with the Pledge of Allegiance at 7 PM by James LeVan, Council President on Wednesday, April 13, 2022, at the East Berlin Borough Hall.

**Members Present:** James LeVan, Roberta Teal, Charles Krall, Chris Warner, Judith Salomon, Heather Gentzler and Donald Dixon

**Members Absent:** Mayor-Stephanie Haley

**Also Present:** Solicitor-Matthew Battersby and Secretary/Treasurer-Cindy Smith

**Approval of Agenda:** Roberta Teal motioned approval second by Chris Warner. Motion carried.

**Executive Session**

- An Executive Session was held to discuss a potential lease of the Old Fire House and Personnel matters with the Borough Solicitor regarding stormwater / drainage matters in the Borough. The Solicitor stated that the Executive Session began at 7:16 PM and ended at 7:46 PM.

**Solicitor Battersby's Report:**

- Solicitor reviewed the Park Rental Application prepared by the Park & Recreation Commission. He requested that no alcohol or marijuana be listed on the application. The application will return to Council for further discussion at the next regularly scheduled meeting.

**Constituents / Guests –**

- Stan Hallenbaugh requested a handicap parking space in front of his home at 414 W. King Street. Charles Krall motioned to remove and update Schedule A of the On-Street Handicapped Parking list as follows removal of the current numbers 3, 9, 10 due to resident(s) no longer at those listed and the addition of Stan Hallenbaugh, 414 W. King Street, second by Roberta Teal. James LeVan advised Stan Hallenbaugh that the handicap parking space is available for use to any handicap placard holder and that it is not specifically designated for his use alone. Stan Hallenbaugh acknowledged that he understood.
- John Schlaline, Planning Commission Chairman thanked Council for the increased Planning Commission membership from five to seven members. He also requested that the Council reappoint Walt Geiger as a committee member and stated that he appreciates Mr. Geiger's contributions to the Planning Commission.

**Approval of the Minutes:** Charles Krall motioned for acceptance of the March 9, 2022 minutes, second by Roberta Teal. Motion carried.

**Mayor's Report:**

- Roberta Teal reviewed the speed sign report
- Roberta Teal reviewed the March 2022 Borough Police report.

**Committee Reports:**

**Finance: Roberta Teal**

- Council acknowledged receipt of the Profit & Loss Statement as well as the Summary of Accounts.
- Acknowledged receipt of a clean Annual Audit from RKL, LLP, CPA
- Charles Krall motioned to pay the March bills totaling \$22,395.03, second by Heather Gentzler. Motion carried.

**Chris Warner – read and reviewed the following:**

- Chris Warner motioned to approve the C.E. Williams, Change Order No. 3 in the amount of \$8,635.00 for the Park Road Overlay & Drainage Improvements, second by Charles Krall. By roll call vote, motion carried.
- Maintenance / Streets – Borough Maintenance Report provided by Bob Meminger
- Planning / Zoning – Planning Commission Minutes
- Emergency Management Report
- Emergency Services Report

**Personnel:**

- Donald Dixon motioned to appoint Judith Saloman as a regular 4-year term, Planning Commission member, second by Roberta Teal. Motion carried.
- Donald Dixon motioned to appoint Roberta Teal as an alternate 4-year term Planning Commission member, second by Chris Warner. Motion carried. Roberta Teal abstained.
- Charles Krall motioned to appoint Walt Geiger as a regular 4-year term, Planning Commission member, second by Judith Salomon. Motion carried four to three.
- Donald Dixon motioned to appoint Heather Gentzler as a 3-year term Parks & Recreation Commission member, second by Roberta Teal. Motion carried.
- Donald Dixon motioned to appoint Rose Hoffman as a 3-year term, Parks & Recreation Commission member, second by Roberta Teal. Motion carried six to one.
- Roberta Teal motioned to approve a pay increase for Bruce Kehr to \$15.00 per hour for general maintenance and a flat fee of \$40.00 per weekend for Park Restroom maintenance, second by Heather Gentzler. Motion carried.
- As a result of the Executive Session discussions, Roberta Teal motioned to grant the three full-time Borough employees a ten percent bonus based on their individual gross salaries from the American Rescue Plan (ARP) proceeds, second by Chris Warner. By roll call vote, motion carried.

**Parks and Recreation:**

- Charles Krall requested that the current Borough security provider, DL3, formally known as Keystone Alarm, provide an estimate for security camera at the Borough Park. This is intended to provide consistency among Borough vendors.

**Correspondence:**

- Training and Webinars available

The next meeting is scheduled for May 11, 2022, 7 PM at the Borough Hall.

Charles Krall motioned to adjourn the meeting at 9:01 PM; with a second by Donald Dixon. Motion carried.

Respectfully submitted,  
Cindy Smith,  
Secretary / Treasurer