EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM, with Council President Robert Larson presiding, on Wednesday, April 8, 2026 at the East Berlin Borough Hall.
Members Present: Robert Larson, Roberta Teal, Judith Salomon, Heather Gentzler, Anna DeVita, Charles Philips, Gregery Green, and Mayor Stephanie Haley.
Jr. Council Member: Layna Lowry
Members absent: none
Also Present: Solicitor Matt Battersby, Administrator/Treasurer Cindy Smith, Chris Warner Emergency Management Coordinator (EMC)
Approval of Agenda: Roberta Teal motioned for approval, seconded by Gregery Green. Motion carried.
Message(s) from Council President Robert Larson:

- An executive session will be held May 13, 2026 at 5:30 PM regarding Police Staffing matters.
- Regarding accessibility to the Borough Office, Council President Robert Larson reviewed the Borough Office appointment procedures, noting considerations related to staffing, confidentiality, efficiency, and public safety. Following discussion, Council members acknowledged and expressed understanding of the procedures.

Chicken Ordinance Hearing: 6:05 -6:11

Decision of the Chicken Ordinance Hearing: Gregery Green motioned to rescind the Chicken Ordinance, seconded by Anna DeVita. Motion carried with two dissenting votes.

Solicitor's Report:

- Judith Salomon motioned to authorize the Borough Council President in signing the ACNB Bank Letter of Credit (LOC) recognizing the Borough as Guarantor for the LOC. Second by Heather Gentzler. Motion carried.

Chris Warner - Emergency Management Coordinator (EMC):

- The Emergency Management Report was reviewed at Council's leisure.
- The Emergency Services Report was reviewed at Council's leisure.
- The Fire Department Financial Reporting was reviewed at Council's leisure

Administrator's Report:

- The Planning Commission Annual Report from John Schlaline, Planning Commission Chairman was received and acknowledged by Council.
- Charles Philips motioned an expenditure for two solar stops signs. Second by Judith Salomon. Motion carried.
- Charles Philips motioned a transfer of $25,000.00 of unassigned funds from the General Fund to the General Reserve Fund. Second by Judith Salomon. Motion carried.
- Council acknowledged receipt of the Borough Engineer's Report dated April 8, 2026.
- There was no action regarding the Engineer's report; however, Judith Salomon noted that progress is being made in Traffic Calming planning.
- The remainder of the report was received for review.
- Solicitor noted that no action will be taken at this time regarding the Amendment of Chapter 438 at this time.
- The Noise Ordinance will be advertised for a Hearing in conjunction with the May Council Meeting.

- The Rental Properties Ordinance, updating the violations and penalties section, will be advertised for Hearing in conjunction with the May Council Meeting.

Approval of Minutes:

- Judith Salomon motioned to accept the March 11, 2026 Regular Meeting Minutes as presented. Seconded by Charles Philips. Motion carried.

Committee Reports:

Finance:

- Council acknowledged receipt of the **Profit & Loss Statement** and the **Summary of Accounts**.
- Roberta Teal motioned payment of the March bills in the amount of **$16,654.63** from all accounts. Motion seconded by Gregery Green. Motion carried.

Robert Larson - Personnel:

- Roberta Teal motioned William Staub's appointment to the East Berlin Area Joint Authority (ABAJA) effective retroactively 12/31/2025 – 12/31/2030. Second by Gregery Green. Motion carried.
- Gregery Green motioned to appoint James LeVan as Planning Commission Alternate effective 04/30/2026 – 04/30/2030, seconded by Roberta Teal. Motion carried.

Mayor Stephanie Haley:

- The Mayor presented and submitted a written report for Council's review.
- The Mayor stated that Chief Seitz has submitted his written notice of retirement.

Junior Council Member Layna Lowry:

- Presented activities report from Bermudian Springs High School ("The BERM").
- Highlighted that The BERM raised $21,000 during the mini-marathon.

Guest Speaker – None

Constituents / Guests Present:

- Sherry Brown stated that the current appointment and communication system to communicate with Borough Staff is effective, noting she regularly uses it, receives timely responses, and questioned the need for changes given that it works well.
- James LeVan thanked Council for his appointment as an alternate Planning Commission Member.
- Mary Beth Levan – no comment
- John Schlaline, Planning Commission Chairman stated that the new security camera was a good addition at the park and the nighttime pavilion lighting is helpful. Also, there are new tenants at the old insurance company building. He also said the SALDO updates are completed and the committee has now moved onto Zoning Ordinance updates.

Adjournment: Roberta Teal motioned to adjourn at 6:58 PM, seconded by Heather Gentzler. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer