

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM by Roberta Teal, Council Vice-President on Wednesday, August 10, 2022, at the East Berlin Borough Hall.

Members Present: Roberta Teal, Charles Krall, Chris Warner, Judith Salomon, Donald Dixon, and Mayor Stephanie Haley

Members Absent: James LeVan, Heather Gentzler

Also Present: Solicitor Matt Battersby and Secretary/Treasurer Cindy Smith

Approval of Agenda: Don Dixon motioned approval second by Charles Krall. Motion carried.

Solicitor Battersby's Report:

- Solicitor Battersby has mailed correspondence to the UPMC, Borough Ambulance Director regarding reporting the current Worker's Compensation insurance carrier for the paid ambulance company. This is necessary to complete cancellation of the current State Worker's Insurance Fund (SWIF) coverage paid by the Borough.
- Solicitor Battersby stated that the request to the Borough Council from Deb Tate, Tax Collector requesting adoption of a Resolution addressing Act 57 of 2022, is voluntary and is not a requirement. Therefore, his legal guidance is to forego adoption of such Resolution.
- The Solicitor has requested a status update, in writing, from KPI Engineering regarding the ADA Block Grant.

Constituents / Guests: Walt Geiger, Shelly Livingston, Jan Hoffman, John Schlaline, and Steve Haley

Approval of the Minutes: Judith Salomon motioned to accept the July 13, 2022, Meeting Minutes, second by Chris Warner with minor grammatical correction. Motion carried.

Mayor read and reviewed the following:

- The Speed Sign report.
- Pennsylvania State Police activity report as related to the Borough.
- The July 2022 Borough Police report.
- Mayor's Report

Resolution Adoption:

Charles Krall motioned to adopt **08-2022-05 ARP Supplemental Appropriations**, second by Chris Warner. Motion carried.

Judith Salomon motioned to adopt the updated **08-2022-06 Handicapped Parking Spaces**, second by Charles Krall. Motion carried.

Committee Reports:

Finance: Roberta Teal

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Chris Warner motioned to pay the **July bills totaling 21,893.15**, second by Donald Dixon. Motion carried.

Chris Warner – read and reviewed the following:

- Maintenance / Streets – Borough Maintenance Report provided by Bob Meminger
- Chris Warner motioned to authorize Bob Meminger to contact a Traffic Engineer for possible Borough Traffic Signal upgrade recommendations, second by Donald Dixon. Motion carried.
- Planning / Zoning – Planning Commission Minutes
- Emergency Management Report
- Emergency Services Report

Personnel:

- Charles Krall reported that the Personnel Committee has completed the second interviews of very promising applicants to fill the upcoming Borough Maintenance Position. The position will be vacated by long-time Borough employee Bob Meminger.

Parks and Recreation:

- Walt Geiger, President of Health Eastern Adams Rails and Trail (HEART) a 501c3 established in 2019. Mr. Geiger stated the group is applying for a grant to create a Master Plan of Kuhn's Woods.

Correspondence:

- Training and Webinars available

The next meeting is scheduled for September 14, 2022, 7:00 PM at the Borough Hall.

Donald Dixon motioned to adjourn the meeting at 7:47 PM, with a second by Judith Salomon. Motion carried.

Respectfully submitted,
Cindy Smith,
Secretary / Treasurer