

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Chris Warner, Council President on Wednesday, Aug 13, 2025 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Heather Gentzler and Mayor Stephanie Haley.

Members absent: Gregory Green

Also Present: Solicitor Matt Battersby, Administrator/Treasurer Cindy Smith

Approval of Agenda: Charles Philips motioned approval, second by Roberta Teal. Motion carried.

Solicitor's report:

- Stated that he completed a clear Title Report for the Kuhn's Woods grant which has been forwarded to Steve Haley Parks & Recreation Commission Chairman for submission to DCNR.
- Gave an overall update regarding numerous violations related to the Trump property. He is expecting a site visit to be completed by Rob Thaeler Zoning Officer due to the fact the Trump property is operating as a "campground".

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report dated August 13, 2025.
 - Regarding item 4d, Charles Philips motioned approval for the Parks & Recreation Commission working with the Borough Engineer as outlined in the e-mail dated July 23, 2025 from Darrin Youker, second by Judy Salomon. Motion carried.
 - Remainder of report reviewed at Council's leisure.
- Reminder Subdivision & Land Development Ordinance (SALDO) Hearing Sept.10 2025 at 5:30 PM
- Planning Commission draft Meeting Minutes and upcoming Agenda reviewed at Council's leisure.
- Roberta Teal motioned to advertise the Request for Proposal (RFP)for a Borough Solicitor as draft notice / advertisement was presented, second by Heather Gentzler. Motion carried.

Approval of Minutes:

- Robert Larson motioned acceptance of the July 9, 2025 Regular Meeting Minutes, second by Roberta Teal. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the July bills in the amount of **\$ 34,139.84**, second by Heather Gentzler. Motion carried.

Chris Warner provided the following:

- Emergency Management Report reviewed at Council's leisure.
- Emergency Services Report reviewed at Council's leisure.
- Fire Department Financial Reporting reviewed at Council's leisure.

Chris Warner - Personnel:

- By omnibus motion Roberta Teal motioned the following, second by Robert Larson. Motion carried.
 - Zoning Hearing Board Member Appointment(s)
 - Sarah M Roberson – term ends 12/31/2027
 - Thomas M Salomon, Sr. – term ends 12/31/2027
 - Mattea J Hilbert – term ends 04/30/2030

- By omnibus motion Charles Philips motioned the following, second by Robert Larson. Motion carried.
Planning Commission Member Appointment(s)
 - Samuel Johnson – term ends 03/31/2026
 - Jeb Anderson – alternate term ends 12/31/2027

The Mayor reviewed highlights from:

- Reminded Council that the new Jr. Council Member will be present and sworn in at the September Council Meeting.
- Council concurred that Halloween will be perpetually observed within the Borough on October 31st from 6-8 PM.
- Announced the upcoming 50th Anniversary of Colonial Day's and introduced members of the "East Berlin Neighbors" group.
- Roberta Teal motioned support of the upcoming Homecoming Parade, second by Heather Gentzler with a pending date to be set by the Mayor. Motion carried.
- Police Reporting
- Speed Sign Reporting - the signs are a success and having the desired speed lowering effect.
- Mayoral Report

Constituents / Guests Present:

- Adams County Library / East Berlin Branch Manager Catherine Vasko thanked the Borough for ongoing support, presented a letter and the 2026 Storywalk Book Titles for Council review and approval.
- John Schlaline stated the State Police presence within the Borough is very visible when Chief Seitz is not on duty although traffic is still a problem. The State Police are doing their thorough due diligence.
- Paul Royer candidate for Judge of the Court of Common Pleas 51st Judicial District, Adams County introduced himself to the Council, Mayor and attendees. Mr. Royer complimented the Borough on the efficiently ran Council Meeting.
- Jan Hoffman stated per her recent conversation with a State Police Officer the Borough residents can call the Adams County non-emergency number to report traffic / speeding concerns.
- Dominique Oliva
- Kevin Reese
- Rhonda Feisen
- Sarah Roberson
- Jeb Anderson

Executive Session: none

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Executive Session Decision – none

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Closure:

Roberta Teal motioned to adjourn the meeting at 6:52 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer