

EAST BERLIN BOROUGH COUNCIL  
128 Water Street, East Berlin, PA 17316

**Call to Order:** The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, August 14, 2024, at the East Berlin Borough Hall.

**Members Present:** Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Gregory Green, Judy Salomon, Heather Gentzler and Mayor Stephanie Haley

**Members Absent:**

**Also Present:** Administrator/Treasurer Cindy Smith

**Approval of Agenda:** Roberta Teal motioned approval, second by Gregory Green. Motion carried.

**Solicitor's e-mail correspondence:**

- In response to the e-mail correspondence regarding Kuhn's Woods from Solicitor Battersby to the Council, Charles Philips motioned to rescind the current Kuhn's Woods Grant Contract #BRC-TAG-29-58 and reapply next year, second by Robert Larson. Motion carried.
- Roberta Teal motioned to request Solicitor Battersby pursue a Quiet Title related to the old railroad right-of-way crossing over and through Kuhn's Woods, second by Gregory Green. Motion carried.
- Due to the unfortunate outcome of this Grant Contract recission, Council concurred that now and in the future the Borough Solicitor will review all proposed Grant applications as related to the Borough prior to Grant Application submission.

**Parks & Recreation:**

- Steve Haley discussed the need for mulch / maintenance at the park and stated that the Parks and Rec Commission will assist with the related labor. Judy Salomon motioned an expenditure of up to \$6000.00 for this purpose, second by Charles Phillips. By roll call vote motion carried.
- Council acknowledged the Parks and Recreation Report

**Administrator's Report:**

- Council acknowledged receipt of the Borough Engineers Report dated August 14, 2024.
  - Regarding #1 the Mayor stated she is following up with outside Political Agencies regarding the Traffic Signal Upgrade at SR 234 / SR 194.
  - Regarding #4 of the report – Robert Larson motioned to table the Berlin Rentals Plan due to the absence of Solicitor Battersby, second by Judith Salomon. Charles Phillips was in opposition of this decision.
  - Judith Salomon motioned to accept the 90-day letter of time extension from Berlin Rentals LLC extending the Land Development Plan action deadline to November 13<sup>th</sup> Council Meeting, second by Roberta Teal. Motion carried.
  - Regarding #5 Judith Salomon motioned to accept the 90-day letter of time extension from Brian Properties extending the Land Development Plan action deadline to November 13<sup>th</sup> Council Meeting, second by Charles Philips. Motion carried.
  - Regarding #6 Charles Philips motioned to approve a waiver of SALDO 450-11, Preliminary Plan procedures, allowing Zwingli Uncited Church of Christ sub-division plan to proceed as a final plan Nunc-Pro-Tunc /as of the October 11, 2023 Regular Council Meeting, second by Gregory Green. Motion carried.
  - Regarding # 7 Gregory Green motioned to request the Engineering Office to obtain estimates for the survey of Kuhns Woods, second by Robert Larson. Motion carried.
- Council acknowledged that Planning Commission summary report.
- Roberta Teal motioned obtaining the services of Zelenkofske Axelrod LLC CPA for auditing and accounting services due to the resignation of the current auditing firm RKL CPA, second by Gregory Green. Motion carried.
- Charles Philips motioned to participate in an upcoming Adams County Fire Service Study if the opportunity should arise, second by Gregory Green. Motion carried.

**Approval of Minutes:** Charles Philips motioned to accept the July 10, 2024, Meeting Minutes, second by Judith Salomon. Motion carried.

**Committee Reports:**

**Finance: Roberta Teal:**

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the July bills in the amount of **\$ 95,587.59**, this amount included the purchase of the 2024 F350 Maintenance truck, second by Gregory Green. Motion carried.

**Chris Warner presented the following reports:**

- Emergency Management Report
- Emergency Services Report

**Mayor Haley read / reported on the following:**

- Review of the Police Report(s)
- Speed Sign Report
- Mayor provided speed sign quotes. The Council will be considering this further in the near future.
- The Mayor will be attending the PA Fall Leadership Oct 11-13 2024 at a cost of \$190 with consensus of the Borough Council.
- Mayor's Report
- Ordinance Officer Report

**Personnel – Chris Warner:**

- Gregory Green voted to increase the Mayoral stipend to \$1,875.00 beginning with the calendar year 2026, second by Heather Gentzler. By roll call vote motion carried.

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**Correspondence: Chris Warner – copies on conference room table**

- Training & webinars available

**Guests Present:**

Thomas Teal, Trey Elrod, Seeman, Aaron Miller, Doug Miller, Ken Scott Beyond All Boundaries, John Spangler, Gettysburg Times, Steve Haley

**Guests present and speaking regarding disrepair of the Borough and potential Ordinance violations:**

Greg Grim, Randy Tate, Deb King, Bob King, Anna DeVita, Rick Cashman, John Schlaline

**Closure:**

Roberta Teal motioned to adjourn the meeting at 9:10 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,  
Cindy Smith  
Administrator / Treasurer