

EAST BERLIN BOROUGH COUNCIL

Regular Meeting

December 10, 2025 – 6:00 PM

Opening

- Call to Order / Pledge of Allegiance
- Announcement – please put cell phones on vibrate
- Roll Call / Attendance
- Approval of Agenda

Approval of Meeting Minutes – Chris Warner

- November 12, 2025 Special Meeting
- November 12, 2025 Regular Council Meeting

Solicitor's Report –

- As presented
- DRAFT Noise Ordinance – review at Council's leisure
- Rental Properties Ordinance Annual April Inspections – follow-up / update
- Chicken Ordinance April Annual registration and renewal – follow-up / update

Emergency Services Reports & Topics - Chris Warner

- Emergency Management Report(s) - for review at Council's leisure.
- Emergency Services Report(s) - for review at Council's leisure.
- Fire Department Financial Reporting – (if available) - for review at Council's leisure.

Administrator / Treasurer's Reporting and general updates to Council

- Engineer's Report
  - **Action item(s)** – 1B
  - Remainder of report review at Council's leisure
  - Update - Erik Vranich Keller Engineer and Nick Schaefer Trans Associates Traffic Engineer await John Schlaline Planning Commission Chairman to coordinate the approved traffic education meeting dates and times.
- Planning Commission e-mail memo and updates from Rob Thaeler Zoning Officer – for review at Council's leisure
- Update - **2025 Donations** have been made and are reflected in the November bills paid report
- Update - Administrator will be working with Richard Finkenbinder due to resignation of RLK Accounting / Quickbooks Pro
- Update - Borough Maintenance will need a new computer in January 2026. The current one is obsolete.
- Draft Planning Document – review and comment - Re-Organizational Meeting Agenda - January 5, 2026 6 PM
- Easter Berlin - Easter Egg Hunt March 28, 2026 with rain date of April 4, 2026 held by Morning Hour Chapel
  - Tori Berwager Morning Hour Chapel

COMMITTEE REPORTS

Finance – Roberta Teal / Cindy Smith

- Acknowledgement – Summary of Accounts / Profit and Loss Statement
- Approval of the bills for November in the amount of **\$ 47,650.93** (from all accounts. Includes 2025 budgeted donations)

Personnel – Chris Warner

- Re-

Mayor's Reporting

- Parks & Recreation Report - for review at Council's leisure.
- Speed Sign Report - for review at Council's leisure.
- Mayor's general reporting
- Junior Council Reporting

Constituents Address Borough Council (5-minute time limit) –

Executive Session – as necessary

Executive Session Decision – as necessary

Adjournment –

**Next Meeting – January 5, 2026 6PM at the Borough Hall**