

EAST BERLIN BOROUGH COUNCIL
REORGANIZATION & REGULAR MEETING
JANUARY 5, 2026 – 6:00 PM

OPENING

- Mayor calls to Order/Pledge of Allegiance
- Announcement – please put cell phones on vibrate
- Swearing in of New Council Members (if necessary) -
- Nominations / Election / Accepted of Council President
- Nominations / Election / Accepted of Vice President & Pro-Tem
- New Council President takes the chair
- Roll Call / Attendance
- Approval of Agenda

- Assignment of Committee Members: **(By omnibus motion as listed below)**
 - Parks & Recreation - *updated*
 - Robert Larson
 - Mayor Stephanie Haley
 - Anna DeVita – *updated*
 - Planning Commission – *no change*
 - Judith Salomon
 - Charles Philips
 - Chris Warner – Emergency Management Coordinator
 - Personnel – *updated*
 - Judith Salomon
 - Heather Gentzler
 - Robert Larson - *updated*
 - Finance – *no change*
 - Roberta Teal
 - Judith Salomon
 - Heather Gentzler

- Staff / Professional Appointments: **(By omnibus motion as listed below)**
 - Borough Solicitor - Matt Battersby
 - Zoning Hearing Board Attorney - Victor Neubaum
 - Engineer - Keller Engineers
 - Borough Sewage Enforcement Officer – Keller Engineers, Bryan Leese
 - Building Code Official (BCO) – James Zerfing Middle Department Inspection Agency
 - Zoning Officer - Adams County Office of Planning & Development - Rob Thaeler
 - Ordinance Officer – Craig Shaffer

Solicitor's Report

- Residential Refuse Bid presentation and vote to award (effective 04/01/2026)

Cindy Smith – Administrator

- Adoption of **2026 Fee Schedule** (formality - may be updated at a later date and as needed)
- Acknowledge - renewal (requested by bank) Authorized Bank Account Signers – Truist Resolution for Deposit Account Resolution 1-2026-1
- Washington Township Mutual Aid Agreement (renewed annually)

Approval of Meeting Minutes

- December 10, 2025

COMMITTEE REPORTS

Finance – As presented – Robbie Teal

- Approval of the bills – **December in the amount of \$ 13,166.71**
- Acknowledgement – Summary of Accounts / Profit and Loss Statement (if available)

Mayor's Reporting - (if available)

Junior Council Reporting – (if available)

Chris Warner Emergency Management Coordinator – update - HyperReach

Guest Speaker – Glen Jansen Northeast Adams Fire & EMS

- DRAFT/SAMPLE - Resolution 2026 (completed per request)

Constituents Address Borough Council (5-minute time limit) –

Executive Session (as needed)

Next Meeting Wednesday, February 11, 2026 Borough Hall