

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, December 11, 2024 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Robert Larson, Charles Philips, Heather Gentzler, Gregory Green and Mayor Stephanie Haley.

Members Absent: Judith Salomon Council Person and Junior Council Member Maria Eichelberger

Also Present: Solicitor Matt Battersby, Junior Council Member Jay Rotharmel and Administrator/Treasurer Cindy Smith

Approval of Agenda: Charles Philips motioned approval, second by Gregory Green. Motion carried.

Solicitor's report:

- Gregory Green granted the Solicitor permission to advertise the Vacation of the Unimproved Portion of Park Avenue, second by Roberta Teal. Motion carried.
- Solicitor stated that he will be in attendance at the Ordinance Violation Hearing on January 14, 2025 at 9:30 AM.

Administrator's Report:

- Roberta Teal motioned to renew the Commercial Refuse Agreement One-Year Extension contract inclusion clause effective April 1, 2025 – March 31, 2026 with Republic Services as outlined in the original agreement entered into March 9, 2022, second by Robert Larson. Motion carried.
- Council acknowledged the Administrator's continuing attendance at County and Borough's Association meetings as needed.
- Robert Larson updated Council regarding the "The Committee Application" which will be completed in the near future and posted on the Borough website updating the previously existing form.
- Gregory Green motioned to accept the Keller Engineer Designation for the 2025 calendar year as presented, second by Robert Teal. Motion carried.
- Roberta Teal motioned to approve the 2025 Budget as presented with decided 2024 Fall Donations. All 2025 donations "to-be determined / TBD" in Fall of 2025, second by Gregory Green. By roll call vote, motion carried.
- Council received the Northeast Adams Fire and EMS financial reporting for review at their leisure.
- Council received the Planning Commission Reports / Activities for review at their leisure.
- Council received the Borough Engineers Report dated December 11, 2024 for review at the leisure.

Approval of Minutes:

- Roberta Teal motioned to accept the November 13, 2024, Meeting Minutes, second by Heather Gentzler. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the Profit & Loss Statement as well as the Summary of Accounts.
- Roberta Teal motioned to pay the November bills in the amount of \$21,346.32, second by Charles Philips. Motion carried.

Chris Warner presented the following reports:

- Emergency Management Report
- Emergency Services Report
- Charles Philips motioned to accept the annual update of the Washington Township Mutual Aid / Agreement for Fire Protection, second by Robert Larson. Motion carried.

Personnel – Chris Warner:

- No report

Mayor Haley read / reported on the following:

- Review of the Police Report(s)
- Speed Sign Report
- The Mayor commented that the current Ordinance Enforcement Officer has made progress with Borough Ordinance enforcement, agreeing with Solicitor Battersby's earlier statement as such.
- Mayor's Report

Correspondence: Chris Warner –

- Training & webinars available

Constituents / Guests Present:

- Steve Haley Parks & Rec Commission Chairman gave a brief update regarding the status of Kuhn's Woods pending Grant documents. Solicitor Battersby will be working with the Chairman to update said documents with advertisement in March or April of 2025 as necessary.
- John Spangler – Gettysburg Times

Executive Session:

- None held

Closure:

Chris Warner reminded all that beginning January 8, 2025 the Council Meetings will convene at 6:00 PM vs 7:00 PM.

Roberta Teal motioned to adjourn the meeting at 7:26 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,
Cindy Smith, Administrator / Treasurer