

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, December 14, 2022, at the East Berlin Borough Hall.

Members Present: James LeVan, Charles Krall, Judith Salomon, Donald Dixon, Heather Gentzler and Mayor Stephanie Haley

Members Present arriving late: Chris Warner 7:30

Members Absent: Roberta Teal

Also Present: Solicitor Matt Battersby and Secretary/Treasurer Cindy Smith

Approval of Agenda: Charles Krall motioned approval. second by Heather Gentzler. Motion carried.

Solicitor Battersby's Report:

- No report.

Constituents / Guests:

- John Schlaline Planning Commission Chairman spoke during the Planning Commission report.
- Walt Geiger emphatically voiced his support of appointing Lee-Ann Brown to the open vacancy on the Planning Commission. The vacancy was created due to Ed Robbins resignation.
- Amanda Hollabaugh - Gettysburg Times Reporter
- Emma Diehl
- Jan Hoffman

Approval of the Minutes:

- Charles Krall motioned to accept the November 9, 2022, Meeting Minutes, second by Judy Salomon. Motion carried.

Committee Reports:

Personnel – James LeVan

- An Executive Session was held to further discuss appointment of Lee-Ann Brown to the Planning Commission.

Finance: James LeVan

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Judy Salomon motioned to pay the **November bills 48,983.92**, second by Donald Dixon. Motion carried.
- Charles Krall motioned acceptance of the **2023 Budget** noting a surplus of funds and therefore noting no tax increase would be necessary, second by Donald Dixon. By roll call vote, with all in favor, motion carried.

Chris Warner – read and reviewed the following:

- Maintenance / Streets–Borough Maintenance Report was provided by Bob Meminger & Craig Shaffer.
- Planning / Zoning – acknowledged receipt of Planning Commission Minutes. John Schlaline spoke regarding School House Lane, Penn Dot Connects, the possibility of a SALDO update and noted a formal recommendation for Fruit/ Vegetable Stand Ordinance is forthcoming.
- Emergency Management Report.
- Emergency Services Report
- Subsequent to a review by Solicitor Battersby, Chris Warner motioned acceptance of the Washington Township Mutual Aid Agreement, second by Charles Krall.

Parks and Recreation - Mayor Haley:

- Are considering planting a tree in commemoration and honor of Bob Meminger Borough Maintenance, service to East Berlin Borough due to his retirement.

Mayor Haley read and reviewed the following:

- Speed Sign report.
- Pennsylvania State Police activity report as related to the Borough.
- November 2022 Borough Police report. Mayor Haley publicly thanked Chief Seitz for assisting with both putting up the Town's Holiday lights and the Annual Turkey Trot.
- Mayor's Report

Correspondence: James LeVan

- Training and webinars available
- Thank you letter from Zwingli United Church of Christ for the assistance of three Borough Employees assisting with the refuge family residing in the Borough. Council Member Heather Gentzler added a thank you to Chief Seitz for his reassuring presence at the Borough Park in the morning while many people are walking / exercising there.

Upcoming Event Announcement:

- The next meeting is scheduled for January 11, 2023, 7:00 PM at the Borough Hall.

Executive Session: Charles Krall stated a recommendation for an in-person interview with Lee-Ann Brown for possible appointment to the Planning Commission. Solicitor Battersby will be in attendance for said interview. The consensus of the Council was to proceed with Charles Krall's statement. The session adjourned at 8:26 PM.

Charles Krall motioned to adjourn the meeting at 8:28 PM, with a second by Donald Dixon. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer