

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM, led by Council President Robert Larson, on Wednesday, February 11, 2026 at the East Berlin Borough Hall.

Members Present: Robert Larson, Roberta Teal, Judith Salomon, Anna DeVita, Charles Philips, Heather Gentzler, Gregory Green and Mayor Stephanie Haley.

Jr. Council Member: Layna Lowry

Members absent: none

Also Present: Administrator/Treasurer Cindy Smith and Chris Warner Emergency Management Coordinator

Approval of Agenda: Judith Salomon motioned for approval, seconded by Charles Philips. Motion carried.

Solicitor's Report: none due to absence

Message from Council President Robert Larson:

The Council President thanked the Borough Maintenance Crew for their diligent work during the recent snowstorm, including a continuous 25-hour shift. Council discussed strategies for improved management of future snow events. The Snow Management Plan is available on the Borough website homepage, and printed copies are / were provided for reference by all.

Chris Warner & Emergency Management Coordinator:

- Gregory Green made a motion to approve the updated Official Emergency Operations Plan (Version 2026), superseding all previous versions. Motion seconded by Roberta Teal. Motion carried.
- Roberta Teal made a motion to approve Promulgation 02-2026-02 for the Emergency Operations Plan, superseding all previous versions. Motion seconded by Gregory Green. Motion carried.
- Roberta Teal made a motion to approve Resolution No. 02-2026-03 for the Emergency Operations Plan, superseding all previous versions. Motion seconded by Judith Salomon. Motion carried.
- Council received an update on the Colonial Days Emergency Operations Plan. No action was taken.
- Hyper-Reach went live on February 1, 2026, for Borough residents to enroll.
- Craig Shaffer and Mayor Haley will be added as authorized Hyper-Reach users.
- The Emergency Management Report reviewed at Council's leisure.
- The Emergency Services Report reviewed at Council's leisure.
- The Fire Department Financial Reporting reviewed at Council's leisure

Administrator's Report:

- Roberta Teal motioned to award the Commercial Refuse Bid to Republic Services of Pennsylvania, LLC (Republic Services), sole bidding entity (effective 04/01/2026), second by Heather Gentzler. Motion carried.
- Council received a copy of the Draft Noise Ordinance for review and was asked to provide recommendations and comments at the March Council meeting.
- In anticipation of adoption of the Noise Ordinance, Gregory Green motioned advertisement of said Ordinance, at the appropriate time and in the near future. Second by Roberta Teal. Motion carried.
- Council received a copy of the current Rental Properties Ordinance noted as a draft for review by Council. Discussion will continue during the March Council meeting.
- An informal vote was conducted, and a majority of Council members voted in favor of revocation of Ordinance No. 2021-02 (Chicken Ordinance). Further discussion will occur at the March Council meeting.

- Council acknowledged receipt of the Borough Engineer's Report dated February 11, 2026.
- Item 1a: Roberta Teal made a motion to grant Conditional Approval of the Pennwood Products Preliminary Subdivision and Land Development Plan, contingent upon satisfactory completion of all items listed in the Keller Engineers letter dated January 9, 2026, and the Engineer's Report dated February 11, 2026. Motion seconded by Anna DeVita. Motion carried.
- Item 1b was discussed. No action was taken.
- Item 2 was discussed. No action was taken. Procedural requirements related to the bidding process and advertisement language will be reviewed with the Borough Solicitor and Borough Engineer.
- The remainder of the report was received for review.

Approval of Minutes:

- Roberta Teal motioned to accept the January 5, 2026 Re-Organization & Regular Meeting Minutes as presented. Seconded by Anna DeVita. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** and the **Summary of Accounts**.
- Roberta Teal made a motion to approve payment of the January bills in the amount of **\$15,818.90** from all accounts. Motion seconded by Heather Gentzler. Motion carried.

Robert Larson - Personnel:

- None.

Mayor Stephanie Haley:

- The Mayor reported that the Maintenance Crew plowed 180 miles during the 25-hour shift to maintain passable Borough streets and thanked them for their efforts.
- The Mayor presented and submitted a written report for Council's review.

Junior Council Member Layna Lowry:

- Presented activities report from Bermudian Springs High School ("The BERM").

Guest Speaker –

- Glenn Jansen, Northeast Adams Fire & EMS, discussed the draft/sample resolution previously provided at the January Council meeting. Council and Mr. Jansen agreed that, if needed, the Borough would provide a Letter of Support at the appropriate time for future grant applications. Mr. Jansen confirmed there are no matching fund obligations.

Constituents / Guests Present:

- Glenn Jansen Northeast Adams Fire & EMS
- Eric Johnston Pennwood Products Land Development Plan
- Craig Shaffer Borough Maintenance
- John Spangler: Gettysburg Times

Adjournment: Roberta Teal motioned to adjourn at 8:05 PM, seconded by Heather Gentzler. Motion carried.

Respectfully submitted,

Cindy Smith Administrator / Treasurer