

EAST BERLIN BOROUGH COUNCIL  
128 Water Street, East Berlin, PA 17316

**Call to Order:** The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Chris Warner, Council President on Wednesday, January 8, 2025 at the East Berlin Borough Hall.

**Members Present:** Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Heather Gentzler, and Mayor Stephanie Haley.

**Members arriving late:** Gregory Green Council Person, Junior Council Member(s) Maria Eichelberger and Jay Rotharmel

**Also Present:** Solicitor Matt Battersby, Administrator/Treasurer Cindy Smith

**Approval of Agenda:** Roberta Teal motioned approval, second by Heather Gentzler. Motion carried.

**Solicitor's report:**

- Roberta Teal affirmed a previous vote for the advertisement of Vacation of the Unimproved Portion of Park Avenue right-of-way, second by Heather Gentzler. Motion carried.
- Solicitor presented the right-of-way abandonment advertisement for Council's review.
- Solicitor reminded Council that he will be in attendance at the Ordinance Violation Hearing on January 14, 2025 at 9:30 AM.

**Administrator's Report:**

- Roberta Teal motioned to adopt the **2025 Fee Schedule** as presented, second by Heather Gentzler.
- Council acknowledged the Administrator's continuing attendance at Adams County Council of Government (ACCOG) and Borough's Association (ACBA) meetings as needed.
- Council acknowledged Mayor Stephanie Haley will be in attendance on behalf of the Borough for York Adams Tax Bureau meetings during the 2025 calendar year.
- Planning Commission Reports / Activities – no report.
- Council received the Borough Engineer's Report dated January 8, 2025 for review at their leisure.

**Approval of Minutes:**

- Judith Salomon motioned to accept the December 11, 2024, Meeting Minutes, second by Charles Philips with minor correction. Motion carried.

**Committee Reports:**

**Finance: Roberta Teal:**

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the December bills in the amount of **\$31,987.15**, second by Judith Salomon. Motion carried.

**Chris Warner presented the following reports:**

- Emergency Management Report
- Emergency Services Report - none

**Personnel – Chris Warner:**

- Roberta Teal motioned re-appointment of Vera Krall to the East Berlin Area Joint Authority as of January 1, 2025, second by Heather Gentzler. Motion carried.

**Mayor Haley read / reported on the following:**

- Review of the Police Report(s)
- Speed Sign Report
- Mayor's Report

**Correspondence: Chris Warner –**

- Training & webinars available
- Gregory Green presented the Council with a thank you letter from the Lion's Club to Chief Terry Seitz for his assistance with traffic control while putting up and taking down the annual Christmas lights.

**Constituents / Guests Present:**

- Matt and Lori Altier introduced themselves as relatively new and returning residents of the Borough.
- John Schlaline Planning Commission
- Mark Evans Derck & Edson LLC Planners gave a brief presentation on the traffic calming and planning their company can provide to the Borough.

**Executive Session:**

- None held

**Closure:**

Roberta Teal motioned to adjourn the meeting at 6:53 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,  
Cindy Smith  
Administrator / Treasurer