

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, July 10, 2024, at the East Berlin Borough Hall.

Members Present: Chris Warner, Judith Salomon, Robert Larson, Charles Philips, Gregory Green and Mayor Stephanie Haley

Members Absent: Robbie Teal and Heather Gentzler

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Gregory Green motioned approval, second by Charles Philips. Motion carried.

Guest Speaker: Catherine Vasko Branch Manager Jean Barnett Trone Memorial Library Story-walk at the Borough Park update. Catherine will coordinate with Craig Shaffer Borough Maintenance for Story-walk installation and supply storage. Catherine will continue follow-up with the Borough regard Story-walk content.

Maintenance Report: Craig Shaffer:

- Charles Philips motioned the transfer of \$20,000 from the General Account to the General Reserve Account for the anticipated expenditure of a new F-350 plow truck with snow plow and salt spreading accessories, second by Gregory Green. By roll call vote motion carried.
- Charles Philips motioned the expenditure of \$75,418.78 for a new F-350 plow truck with snow plow and salt spreading accessories, second by Gregory Green. By roll call vote motion carried.

Solicitor's Report:

- As requested, the Solicitor reported that the Borough Code limits the amount of money a Borough Council member can receive annually, for Boroughs with a population of 5,000 or less the maximum annual compensation is \$1,875. This increase would take place after upcoming elections. Current Council would not be eligible for the stipend increase until after the next election that applies to their position / term.
- Gregory Green voted to increase the stipend to the maximum allowed, second by Charles Philips. Motion carried, with Judy Salomon in opposition.

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report dated July 10, 2024.
 - Regarding #1 of the report - Chris Warner Council President appointed a Traffic Signal Committee to include Judy Salomon, Heather Gentzler and Mayor Stephanie Haley to further evaluate the Traffic Signal upgrade at SR234 / SR194.
 - Regarding #5 Judy Salomon motioned to authorize the Borough's Traffic Engineer to review the Brian Properties LP Preliminary / Final Land Development Plan scoping application, second by Charles Philips. Motion carried.
 - Regarding #7 Judy Salomon motioned to reject the bid for the East Berlin Borough ADA Access Project due to incomplete bid documents, second by Charles Philips. Motion carried.
 - Regarding # 7 Robert Larson motioned a temporary hold on the ADA project for the calendar year 2024 and rescind the CDBG grant, re-applying for future grant funding with hopes that the percent funded will be closer to one-hundred percent of the total project cost. (As stated in option #2 of the Engineer's Report), second by Gregory Green. Motion carried.
- Council acknowledged that Planning Commission summary e-mail report.
- Council acknowledged that the Treasurer will need to open two additional Parks & Rec Fund accounts in anticipation of the Kuhn's Woods Grant Funding if and when needed.
- Judy Salomon motioned a stipend increase to \$2000 annually for the Emergency Management Coordinator effective immediately, second by Gregory Green. Motion carried. Chris Warner abstaining.

Approval of Minutes:

- Judith Salomon motioned to accept the June 12, 2024, Meeting Minutes, second by Charles Philips. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Gregory Green motioned to pay the June bills in the amount of **\$ 33,466.50**, second by Charles Philips. Motion carried.

Chris Warner presented the following reports:

- Emergency Management Report.
- Emergency Services Report
- Charles Philips voted to accept the Fire Department Box Card Changes as presented, second by Judith Salomon. Motion carried.

Mayor Haley read / reported on the following:

- Review of the Police Report(s)
- Speed Sign Report
- Council requested the Mayor request additional speed sign quotes.
- Mayor's Report

Personnel – Chris Warner:

- None

Correspondence: Chris Warner – copies on conference room table

- Aerial Black Fly Spraying update
- Barking Lot article in the Gettysburg Times
- Adams County Fire Funding Study info

Constituents / Guests Present:

- John Spangler, Gettysburg Times, Steve Haley, Miranda Wisor, Catherine Vasko

Executive Session:

- Kuhn's Woods 8:15 PM – 8:50 PM.

Executive Session:

- Council received legal advice regarding Kuhns Wood and Right-of-Ways

Closure: Gregory Green motioned to adjourn the meeting at 8:51 PM, second by Robert Larson. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer