

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, July 12, 2023, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Judith Salomon, Donald Dixon, Chris Warner, Heather Gentzler

Members Absent: Mayor Stephanie Haley

Also Present: Administrator/Treasurer Cindy Smith and Code Enforcement Officer Wayne Smith

Approval of Agenda: Roberta Teal motioned approval, second by Chris Warner. Motion carried.

Administrator's Report:

- Council acknowledged the Adams County Library "Story-Walk" letter of support request.
- Roberta Teal motioned an expenditure of \$1,000.00 for security cameras at the park, second by Heather Gentzler. Motion carried.
- Council acknowledged receipt of the Engineer's Report. Charles Krall motioned to approve item number seven of the report granting permission to the Engineer to pursue working with Adams County for installation of temporary traffic counters on South Avenue near the Library and on Beaver Street, second by Roberta Teal.
- Acknowledged receipt of the Maintenance Report.
- Acknowledged receipt of Planning & Zoning report and upcoming meeting Agenda including the time frame regarding the Zwingli Church subdivision plan received on June 19th.
- Old Fire House Auctioneer – acknowledged the update, via e-mail, from the Solicitor. He is awaiting further communication from Redding Auctioneer Service of details pertaining to the sale date and taking photos of the property.
- Acknowledged receipt of the Mayor's written comments regarding Special Events Standardized Form.
- Acknowledged receipt of the Mayor's Report.
- Acknowledged receipt of Police Report.

Ordinance Officer -Wayne Smith

- Reviewed his report with Council.
- Regarding the International Building Code (IPMC) - James LeVan advised Wayne Smith Ordinance Officer that he does not agree with taking away property Owner's rights and the Council is not further considering adopting the IPMC. This is upon advice received from Solicitor Battersby's during the June meeting during which time the Solicitor spoke of the gravity in potentially adopting the International Building Code (IPMC).

Executive Session: 7:49 PM – 8:02 PM

The Session was held regarding the Ordinance Officer's report of the property located at 211 Schoolhouse Lane. James LeVan spoke on behalf of the Council.

Executive Session Decision

- James LeVan spoke on behalf of the Council, advising the Ordinance Officer to prosecute to Owner(s) of 211 Schoolhouse Lane to the fullest extent of the law.

Approval of the Minutes:

- Chris Warner motioned to accept the June 14, 2023, Meeting Minutes, second by Roberta Teal. Motion carried.

Committee Reports:

Personnel – James LeVan

- Roberta Teal motioned the appointment of Steve Hailey to the Parks & Recreation Commission for an additional three-year term, second by Charles Krall. Motion carried.

Finance: Roberta Teal

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the **June bills \$14,189.61**, second by Charles Krall. Motion carried.

Chris Warner– presented the following reports and information:

- Emergency Management Report.
- Emergency Services Report
- Chris Warner received an e-mail response from Dustin Avery President – Northeast Adams Fire & EMS on June 13, 2023, declining to write a response from the Fire Department that there is no further interest in leasing or being gifted the “Old Fire House”. This was in response to an e-mail request for such documentation previously in the month.
- Council has referred Chris Warner to work with Solicitor Battersby in completion of the Special Event Notification Form.

Constituents / Guests:

- John Schlaline

Correspondence: James LeVan

- Training and webinars available
- Acknowledged receipt of the Adams County mosquito report of June 2023
- Acknowledged receipt of an e-mail from Steve Klinedinst expressing his appreciation of Chief Seitz professional activity and kindness on June 28th at the Borough Park.

Roberta Teal motioned to adjourn the meeting at 8:29 PM, second by Charles Krall. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer