

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

**Call to Order:** The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7 PM by James LeVan, Council President on Wednesday, July 13, 2022, at the East Berlin Borough Hall.

**Members Present:** James LeVan, Roberta Teal, Charles Krall, Chris Warner, Judith Salomon, Heather Gentzler, Donald Dixon, and Mayor-Stephanie Haley

**Members Absent:** none

**Also Present:** Secretary/Treasurer Cindy Smith

**Approval of Agenda:** Charles Krall motioned approval second by Chris Warner. Motion carried.

**Executive Session:** none

**Solicitor Battersby's Report:** none

**Constituents / Guests:** none

**Approval of the Minutes:** Roberta Teal motioned to accept the June 8, 2022, Meeting Minutes, second by Heather Gentzler with minor grammatical correction. Motion carried.

**Mayor read and reviewed the following:**

- The Speed Sign report.
- Pennsylvania State Police activity report as related to the Borough.
- The June 2022 Borough Police report.
- Mayor's Report

**Resolution Adoption:**

Roberta Teal motioned to adopt **07-2022-03 ARP Supplemental Appropriations**, second by Chris Warner. Motion carried.

Charles Krall motioned to adopt **07-2022-04 Fire Department Federal Surplus Funds**, second by Donald Dixon. Motion carried.

**Committee Reports:**

**Finance: Roberta Teal**

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Charles Krall motioned to pay the June bills totaling 16,939.73, second by Heather Gentzler. Motion carried.

**Chris Warner – read and reviewed the following:**

- Maintenance / Streets – Borough Maintenance Report provided by Bob Meminger
- Planning / Zoning – Planning Commission Minutes
- Emergency Management Report
- Emergency Services Report

**Personnel:**

- James LeVan reported that the Personnel Committee continues diligent work to staffing the upcoming open Borough Maintenance Position which will be vacated by long-time employee Bob Meminger.

**Parks and Recreation:**

- Mayor Haley acknowledged receipt and reviewed the Parks & Recreation report.

**Correspondence:**

- Training and Webinars available
- Acknowledged receipt of the following ARP (American Rescue Proceeds) Thank You letters:  
Adams County Office of Aging  
Adams County Humane Society  
Adams County Library System

The next meeting is scheduled for August 10, 2022, 7 PM at the Borough Hall.

Donald Dixon motioned to adjourn the meeting at 7:58 PM; with a second by Roberta Teal. Motion carried.

Respectfully submitted,  
Cindy Smith,  
Secretary / Treasurer