

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The monthly meeting of the East Berlin Borough Council was held Wednesday, July 14, 2021, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: Roberta Teal, James LeVan, David Meixner, Charles Krall, Jason Wood, Donald Dixon and Mayor Greg Green

Also Present: Secretary / Treasurer Cindy Smith

Absent: Anne Geiger and Solicitor Matthew Battersby

Guests / Constituents present: Walt Geiger, Chris Warner – Borough Emergency Management Coordinator (EMC), Robin Heyser - EBACC

Approval of Agenda: James LeVan motioned to approve the Agenda second by Jason Wood. Motion carried.

Solicitor Battersby – Absent no report:

Constituents Address Borough Council –

- Robin Heyser, EBACC reviewed her “Partnership Support Report” the report indicated that Abbottstown Borough, Hamilton Township, Paradise Township, Washington Township and Reading Township have no interest in development of a Recreation Commission.
- Walt Geiger presented pictures to the Council and Mayor Green of various properties around the town that he feels are in violation of Codes and Ordinances. Mayor Green made note of said properties.
- Chris Warner, Emergency Management Coordinator (EMC) presented his monthly report to the Council.

Mayor’s Report:

- Reviewed the 19 incidents from the June Police report.
- Subsequent to a conversation regarding the Borough’s electronic Speed Sign a motion was made by David Meixner, second by James LeVan to purchase a trailer and batteries with a maximum expenditure of \$1,500.00 for operation / transportation of the speed sign. Motion carried.

Approval of the Minutes:

- The June 9, 2021, meeting minutes were approved as presented by James LeVan and second by David Meixner. Motion carried.

Committee Reports:

Finance: Roberta Teal

- Council acknowledged receipt of the Summary of Accounts as well as the Profit and Loss statement.
- A summary of the bills paid for June totaling **\$ 21,655.35** was reviewed. A motion was made to pay the bills by Charles Krall, second by James LeVan. Motion carried.

Streets/ Maintenance:

- David Meixner read and reviewed information in the Borough Maintenance Report.

Planning/Zoning:

- David Meixner acknowledged receipt of three applications for consideration to the Planning Commission.
- David Meixner noted Ordinances the Planning Commission would like to recommend for a future update.

Personnel:

- James LeVan presented the updating Paid-Time-Off-Policy which combines employee sick and vacation leave into Paid-Time-Off (PTO). James LeVan motioned to adopt the new PTO policy, second by Jason Wood. Motion carried.
- James LeVan updated the Council regarding the three Planning Commission applications received by the Personnel Committee. David Meixner motioned to appoint Lloyd Elliott as an Alternate Planning Commission Member, second by Jason Wood. By roll call vote, motion carried. David Meixner motioned to appoint Charles Phillips as an Alternate Planning Commission Member, second by Jason Wood. By roll call vote, motion carried.

Parks and Recreation:

- Roberta Teal read the Parks & Recreation Commission meeting minutes.
- Roberta Teal read the Thank You Card received from Zachary A. Deah, which is stored in the Borough Correspondence file for future reference.
- Roberta Teal suggested giving the Parks & Recreation Commission \$25,000.00 from ARP proceeds for constructions of the Conceptualized Dog Park, which would be the final large project envisioned for the Borough Park.

Communications:

- Roberta Teal reported the continued work on the Codification Project.

New Business:

- None to report.

Old Business:

- Roberta Teal reported the Chicken Ordinance is pending Solicitor Battersby's return at the meeting next regularly scheduled Borough Council.

Correspondence:

- EBAJA Meeting Minutes
- EBACC Meeting Minutes
- Fire Department Reports
- Training and Webinars Available

Closure:

- The next meeting is scheduled for Wednesday, August 11, 2021, 7:00 PM at the Borough Hall.
- Donald Dixon motioned to adjourn the meeting, second by James LeVan at 7:55 PM.

Respectfully submitted,
Cindy Smith, Secretary/Treasurer