

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Chris Warner, Council President on Wednesday, July 9, 2025 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Gregory Green, Heather Gentzler and Mayor Stephanie Haley.

Members absent: none

Also Present: Solicitor Matt Battersby arriving 6:33 PM, Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Heather Gentzler. Motion carried.

Solicitor's report:

- None

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report dated July 9, 2025.
 - Regarding item 1b, Judith Salomon motioned approval of an extension of plan review time for Pennwood Products Land Development Plan until December 31, 2025, second by Roberta Teal. Motion carried.
 - Remainder of report reviewed at Council's leisure.
- Roberta Teal motioned to set the Subdivision and Land Development Ordinance (SALDO) update Hearing for September 10, 2025 at 5:30 PM, second by Judith Salomon. Motion carried.
- Planning Commission draft Meeting Minutes and upcoming Agenda reviewed at Council's leisure.

Approval of Minutes:

- Judith Salomon motioned acceptance of the June 11, 2025 Special Meeting Minutes, second by Robert Larson. Motion carried.
- Roberta Teal motioned acceptance of the June 11, 2025 Regular Meeting Minutes, second by Heather Gentzler. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the June bills in the amount of **\$22,030.50**, second by Gregory Green. Motion carried.

Chris Warner provided the following:

- Gregory Green motioned approval of **RESOLUTION NO. 07-2025-7 – Federal Surplus Program** (renewal document) second by Heather Gentzler. Motion carried.
- Emergency Management Report reviewed at Council's leisure.
- Emergency Services Report reviewed at Council's leisure.
- Fire Department Financial Reporting reviewed at Council's leisure.

Chris Warner - Personnel:

- Robert Larson motioned transition of the current summer contractual helper to a part-time "summer/as needed" employee effective July 23, 2025, second by Gregory Green. Motion carried.

The Mayor reviewed highlights from:

- Police Reporting
- Speed Sign Reporting
- Mayoral Report

Constituents / Guests Present:

- EBACC / resident - Sherry Brown presented her written report to Council.
- EBACC Robin Heyser
- Jeb Anderson - resident

Executive Session: 6:35 – 7:17

- Regarding the Trump Property

Executive Session Decision – 7:17 PM

- Outcome of the Executive Session.
 - The Council will continue the same course of action with Sewage Enforcement, Zoning and Code Enforcement that they have been maintaining. The next Magistrate Hearing will be September 5, 2025 regarding the Trump Property.

Closure:

Roberta Teal motioned to adjourn the meeting at 7:21 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer