EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council, including all business conducted and public hearings held as part of the meeting agenda, began with the Pledge of Allegiance at 6:00 PM on Wednesday, June 10, 2026 at the East Berlin Borough Hall, with Council President Robert Larson presiding.
Members Present: Robert Larson, Roberta Teal, Judith Salomon, Heather Gentzler, Anna DeVita, Charles Philips, and Gregery Green.
Members absent: Mayor Stephanie Haley
Also Present: Solicitor Matt Battersby, Administrator/Treasurer Cindy Smith, Chris Warner Emergency Management Coordinator (EMC)
Approval of Agenda: Judith Salomon motioned for approval, seconded by Charles Philips. Motion carried.

Solicitor's Report / Executive Session Summary Statement – Solicitor Battersby
Council met in Executive Session from 5:30 PM – 6:00 PM to discuss police staffing matters, including review of potential service coverage options providing a minimum of 50 hours per week.
Message(s) from Council President Robert Larson:
Council President Robert Larson welcomed attendees and reviewed public comment procedures, noting that Council values resident input and that comments, concerns, and suggestions would be received for Council's consideration and discussion at the appropriate time.

Chris Warner - Emergency Management Coordinator (EMC):

- The Emergency Management Report was reviewed at Council's leisure.
- The Emergency Services Report was reviewed at Council's leisure.
- The Fire Department Financial Reporting was reviewed at Council's leisure.
- Distributed binder entitled Local Elected / Appointed Officials Guide Roles & Responsibilities in Emergency Management

Administrator's Report:

- No Planning Commission report was provided.
- Chicken Ordinance update – Charles Philips motioned to direct preparation of revisions to the previously rescinded Chicken Ordinance for further consideration by Council at the July 8th meeting. Discussion included a proposed initial permit fee of $100 and annual renewal fee of $50. Council discussed allowing initial permit applications throughout the calendar year to accommodate circumstances in which acquisition of chickens may occur without advance planning and at times other than the annual renewal period of April. Annual renewals would thereafter occur each April. Responsibility for timely renewal would remain with the permit holder. If a permit remains expired beyond the established renewal period of April, enforcement measures may include a warning notice (door hanger) and subsequent penalties consistent with ordinance requirements. Upon final adoption, the Chicken Ordinance and related permit application would be made available on the Borough website for completion and submission to the Borough Office by the permit holder. Seconded by Judith Salomon. Motion carried.
- Roberta Teal motioned that, at the appropriate time, the Draft Chicken Ordinance be advertised in accordance with applicable legal requirements and that a corresponding draft notice also be posted on the Borough website as an additional means of public communication. Seconded by Charles Philips. Motion carried.
- Anna DeVita motioned a letter of approval to PennDOT for a 3-foot by 20-foot banner above / across West King Street from Sept. 5, 2026 – Oct. 3, 2026 subject to any additional permits or approvals required by PennDOT second by Roberta Teal. Motion carried.

- Council acknowledged receipt of the Borough Engineer's Report dated June 10, 2026.
    - Item 1 – Judith Salomon motioned approval for the Engineer to pursue two grant options as outlined in the report. Local Share Account (LSA Grant) and Automated Red-Light Enforcement (ARLE Grant). Seconded by Roberta Teal. Motion carried.
    - Item 2b – The Engineer is continuing to obtain proposals for the Dog Park boundary survey; more information is forthcoming in the near future.
    - The remainder of the report was received by Council for review.

Approval of Minutes:
Judith Salomon motioned to accept the May 13, 2026 Regular Meeting Minutes as presented. Seconded by Charles Philips. Motion carried.

Committee Reports:
Finance:
Council acknowledged receipt of the Profit & Loss Statement and the Summary of Accounts.
Roberta Teal motioned payment of the May bills in the amount of $20,395.91 from all accounts. Motion seconded by Heather Gentzler. Motion carried.

Robert Larson - Personnel: Committee Re-Appointments

- Roberta Teal motioned re-appointment of Samuel Johnson Planning Commission 4-Year Term, second by Judith Salomon. Motion carried.
- Anna DeVita motioned re-appointment of Steve Haley Parks & Recreation 3-Year Term, second by Charles Philips. Motion carried.
- Roberta Teal motioned appointment of Amy Burns Parks & Recreation 3-Year Term, second by Anna DeVita. Motion carried.

Council President Rob Larson reported on behalf of Mayor Stephanie Haley:

- The Mayor's report was reviewed at Council's leisure.
- May Police report provided by Chief Seitz and reviewed at Council's leisure.
- Gregery Green motioned approval for July 10th Movie in the park to commence after-hours in the park on July 10, 2026. Seconded by Roberta Teal. Motion carried.
- Long time Borough resident Loise Eisenhart 103rd birthday was acknowledged.

Constituents / Guests Present:
Sarah Roberson, Jeb Anderson, Andrea Smith, Joanne Van Scijoe, David Baubilitz, David Iacavine, Robert Benson, Danielle Porter, Jan Hoffman, Ron Little Jr., Charles Atland, Benjamin Perone.

- Various members of the public expressed support for retaining chicken keeping within the Borough and updating the previously rescinded Chicken Ordinance. Concerns were expressed regarding the proposed initial permit fee of $100 and annual renewal fee of $50.
- Charles Atland expressed concerns regarding dust generated by PennWood and stated that concerns had previously been communicated to the Borough Ordinance Officer and Mayor.
- Sarah Roberson noted some questions regarding the approval for a 3-foot by 20-foot banner associated with Colonial Day.

Adjournment: Judith Salomon motioned adjournment at 7:06 PM, seconded by Roberta Teal. Motion carried.
Respectfully submitted,
Cindy Smith
Administrator / Treasurer