

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, June 12, 2024, at the East Berlin Borough Hall.

Members Present: Chris Warner, Robbie Teal, Judith Salomon, Charles Philips, Gregory Green, Heather Gentzler and Mayor Stephanie Haley

Members Absent: Robert Larson

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Gregory Green motioned approval, second by Judy Salomon. Motion carried.

Solicitor's Report:

- The Solicitor presented a draft Resolution for the Council's consideration regarding Right-to-Know Law phishing e-mails. This will be discussed in future meetings.
- The Solicitor will follow-up on Borough Council stipend increase regulations during future meetings.

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report.
- Chris Warner distributed the "IS Class" packet copies to Council as needed.
- Council and Mayor acknowledged the receipt of June stipend checks.
- The Emergency Management stipend increase will be discussed during future meetings.
- Council Acknowledged receipt of Planning Commission summary e-mail report.

Approval of the Minutes:

- Judith Salomon motioned to accept the May 8, 2024, Meeting Minutes with minor correction, second by Charles Philips. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the May bills in the amount of **\$ 76,962.59**, second by Gregory Green. Motion carried.
- Council acknowledged the ARP Fund bank account closure due to final liquidation of those assets when distributed to the Fire Company; as noted on the bills paid report.

Chris Warner presented the following reports:

- Emergency Management Report.
- Emergency Services Report

Mayor Haley read / reported on the following:

- Review of the Police Report(s)
- Speed Sign Report
- Mayor's Report
- Council acknowledged the Mayoral Proclamation dated June 9, 2024 in regards to the Beaver Colony Yard Sale Parking Restrictions.

Personnel – Chris Warner:

- Roberta Teal motioned the appointment of James Zerfing Building Code Official of Middle Department Inspection Agency (MDIA) effective July 1, 2024. This change is due to the impending retirement and business closure of Land & Sea Services / Wilbur Slothour, motion second by Gregory Green. Motion carried.
- Judith Salomon motioned updating all Borough documentation to include Juneteenth and Indigenous Persons Day as observed holidays within the Borough, second by Charles Philips. Motion carried.

Constituents / Guests Present:

- John Schlaline Planning Commission Chairman spoke regarding pothole repairs within the Borough and Traffic Calming within the Borough.
- John Spangler, Gettysburg Times

Correspondence: Chris Warner

- Training and webinars available

Closure: Roberta Teal motioned to adjourn the meeting at 7:41 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,

Cindy Smith, Administrator / Treasurer