

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, June 14, 2023, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Judith Salomon, Donald Dixon, Chris Warner, Heather Gentzler, and Mayor Stephanie Haley

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Judy Salomon. Motion carried.

Solicitor Battersby's Report:

- Charles Krall motioned approval of **Resolution 6-2023-2** regarding disposition of the "Old Fire House Building", second by Roberta Teal. Motion carried.
- Charles Krall motioned to retain and accept the Proposal dated May 13, 2023, by Redding Auction Service, Inc. to disperse of the "Old Fire House Building", second by Roberta Teal. By roll call vote, motion carried.
- Charles Krall motioned to advertise a Special Meeting in conjunction with the date, place and time of "Old Fire House Building" dispersal sale for the sole purpose of accepting or rejecting a potential high bid, second by Judy Salomon. By roll call vote, motion carried.
- Charles Krall motioned to accept the Community Development Block Grant (CBDG) for the Borough Hall accessibility ramp (ADA ramp) in the amount of \$36,192.00, thereby authorizing James LeVan to execute and accept the agreement on behalf of Borough Council, second by Judy Salomon. Motion carried.

Administrator's Report:

- As outlined in the June 2023 Maintenance/ Engineering Update/Report:
 1. Roberta Teal motioned to approve an expenditure, not exceeding \$4,000.00, to complete a traffic signal study, second by Chris Warner. Motion carried.
 2. Judy Salomon motioned to forward all accumulated, in-house traffic study information for review and follow-up by the Borough Engineer, second by Roberta Teal. Motion carried.
 3. Chris Warner motioned for an expenditure, not to exceed \$11,000 of Liquid Fuels Funds for employment of JDI Site Solutions, to clean-out the stormwater drain / inlet boxes that Borough Maintenance Technician Craig Shaffer deems most critical, second by Charles Krall. Motion carried.
 4. Roberta Teal motioned the expenditure, not exceeding, \$8,000.00 of Liquid Fuels funds for paving of South Avenue (adjacent Jim & Nina Restaurant) pending confirmation that the proposed paved area is a public right-of-way and the estimate meet all Liquid Fuels requirements, second by Charles Krall. Motion carried.
- Brief overview of the Planning and Zoning / Planning Commission pending Meeting Minutes of (May 2023).

Approval of the Minutes:

- Charles Krall motioned to accept the May 10, 2023, Meeting Minutes, second by Roberta Teal. Motion carried.

Committee Reports:

Personnel – James LeVan

- Charles Krall motioned to hire Scott Schuchart at a pay rate of \$22.00 per hour for twenty hours per week, second by Roberta Teal. Motion carried.
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Finance: Roberta Teal

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the **May bills \$14,139.13**, second by Heather Gentzler. Motion carried.

Parks and Recreation - Mayor Haley:

- No report

Mayor Haley read and reviewed the following:

- May 2023 Police report(s)
- Mayor's Report
- Borough Code Enforcement Officer's report
- Solicitor Battersby spoke regarding the gravity of potentially adopting the International Building Code (IPMC). Council consensus was that a thorough review was necessary of the IPMC prior to further discussion(s) involving such adoption.

Chris Warner– Acknowledged receipts of the following reports:

- Emergency Management Report.
- Emergency Services Report
- Requested feedback regarding the Special Event Notification Form.

Constituents / Guests:

- John Schlaline spoke regarding the International Property Maintenance Code (IPMC) and the South Avenue right-of-way adjacent Jim and Nina's Restaurant.
- Lorenzo Devita spoke regarding a disruptive neighbor adjacent to his rental property.
- Matthew Curt spoke regarding burn bans within the Borough.

Correspondence: James LeVan

- Training and webinars available

Charles Krall motioned to adjourn the meeting at 8:55 PM, second by Roberta Teal. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer