

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The monthly meeting of the East Berlin Borough Council was opened with the Pledge of Allegiance at 7 PM by James LeVan, Council President on Wednesday, June 8, 2022, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Chris Warner, Judith Salomon, Heather Gentzler, Donald Dixon, and Mayor-Stephanie Haley

Members Absent: none

Also Present: Solicitor Matthew Battersby and Secretary/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval second by Chris Warner. Motion carried.

Executive Session: none

Solicitor Battersby's Report:

- Presented the advertisement and timeline for ADA parking area and ingress/egress ramp into the Borough Hall. Charles Krall motioned to approve Borough Engineer, KPI Technology to proceed with drafting an advertisement for construction of said ADA Project, second by Roberta Teal. Motion carried.
- Solicitor Battersby requested an update from Council on discussions with the Fire Department regarding the Old Fire Hall. Charles Krall stated that the Fire Department is unsure if they are able to assume a lease at this time. Further discussion will resume in future meetings.

Constituents / Guests –

- Robin Heyser President, East Berlin Area Community Center (EBACC), introduced their Attorney, Tim Shultis. Attorney Shultis stated that EBACC has secured a location south of the Borough moving forward with relocation, expansion and development of EBACC. Attorney Shultis presented Attorney Battersby with a five-year draft lease agreement pertaining to continued use and occupancy of the current EBACC building which is owned by the Borough.
- Other guests: Janet McKinney, John Kresnistry, Mary Surrell, Barb Wantz

Approval of the Minutes: Charles Krall motioned to accept the May 11, 2022, Meeting Minutes, second by Judy Salomon with minor grammatical corrections. Motion carried.

Mayor's Report:

- The Speed Sign report was reviewed by Mayor Haley.
- The May 2022 Borough Police report was presented by Mayor Haley.

Committee Reports:

Finance: Roberta Teal

- Council acknowledged receipt of the Profit & Loss Statement as well as the Summary of Accounts.
- Charles Krall motioned to pay the May bills totaling \$ 24,473.16, second by Chris Warner. Motion carried.
- Roberta Teal reviewed and signed the American Rescue Plan (ARP) donation checks that had been earmarked / budgeted during earlier Borough Council meetings as follows:
 1. Northeast Adams Fire & Rescue in the amount of \$ 7,000.00 – Chris Warner explained that this check will be held until the Annual Worker’s Compensation Audit is completed with the participation of Northeast Adams Fire & Rescue and the completion of a pertinent Worker’s Compensation form requested from the Life Team Regional Supervisor.
 2. Trone Memorial Library in the amount of \$ 2,500.00.
 3. East Berlin Area Community Center in the amount of \$4,500.00.
 4. East Berlin Historical Society in the amount of \$300.00.
 5. East Berlin Parks & Recreation in the amount of \$25,000.00 designated for a dog park.
 6. East Berlin Parks & Recreation in the amount of \$7,000.00 designated for Kuhn’s Woods.
 7. Adams County SPCA in the amount of \$500.00.
 8. Adams County Office of Aging in the amount of \$1,000.00.
 9. East Berlin Area Joint Authority in the amount of \$15,000.00.

Chris Warner – read and reviewed the following:

- Chris Warner requested that Attorney Battersby review the draft Mutual Aid Agreement with Washington Township. Attorney Battersby will comment during his next Solicitor’s report.
- Maintenance / Streets – Borough Maintenance Report provided by Bob Meminger
- Planning / Zoning – Planning Commission Minutes
- Emergency Management Report
- Emergency Services Report

Personnel:

- James LeVan updated the Council on the progress of advertisement for the upcoming open Maintenance Position.

Parks and Recreation:

- Roberta Teal acknowledged receipt of the updated Parks & Recreation rental package form.

Correspondence:

- Training and Webinars available

The next meeting is scheduled for July 13, 2022, 7 PM at the Borough Hall.

Donald Dixon motioned to adjourn the meeting at 8:21 PM; with a second by Charles Krall. Motion carried.

Respectfully submitted,
Cindy Smith,
Secretary / Treasurer