

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM, led by Council President Robert Larson, on Wednesday, March 11, 2026 at the East Berlin Borough Hall.

Members Present: Robert Larson, Judith Salomon, Anna DeVita, Charles Philips, Gregery Green, Mayor Stephanie Haley.

Jr. Council Member: Layna Lowry

Members absent: Heather Gentzler, Roberta Teal

Also Present: Solicitor Matt Battersby, Administrator/Treasurer Cindy Smith, Chris Warner Emergency Management Coordinator (EMC)

Approval of Agenda: Charles Philips motioned for approval, seconded by Gregery Green. Motion carried.

Solicitor's Report:

- Charles Philips motioned to accept the DRAFT Noise Ordinance as presented for advertisement. Motion second by Anna DeVita. Motion carried.
- Gregery Green motioned revocation of the 'Chicken Ordinance'. Second by Judith Salomon. Motion carried.
- In follow-up to the February meeting discussion the Chicken Ordinance revocation will be advertised.

Message from Council President Robert Larson: none

Chris Warner - Emergency Management Coordinator (EMC):

- Charles Philips motioned approval of the 2026 Municipal Box Alarm Cards. Second by Judith Salomon. Motion carried.
- The Emergency Management Report was reviewed at Council's leisure.
- The Emergency Services Report was reviewed at Council's leisure.
- The Fire Department Financial Reporting reviewed at Council's leisure

Administrator's Report:

- Gregery Green motioned approval of Resolution No. 03-2026-05 Annual Inspection of Rental Units. Second by Judith Salomon. Motion carried.
 - Council received a copy of the current Rental Properties Ordinance noted as a DRAFT for review by Council. Discussion will continue regarding Ordinance updates.
 - Council acknowledged receipt of Draft Planning Commission February Meeting Minutes and March Agenda
 - Council acknowledged receipt of the Borough Engineer's Report dated March 11, 2026.
 - Item 1: Robert Larson stated it is the Solicitor's counsel that the Borough proceed with the Request for Proposal (RFP) process as related to Downtown Revitalization planning.
 - Item 1.3 Charles Philips motioned to pursue option number three (3), pursuing grants for downtown revitalization planning, with the assistance of Erik Vranich Borough Engineer and Nick Schaefer Trans Associates. Second by Judith Saloman. Motion carried.
 - Item 2c was acknowledged regarding status of surveying being completed at the Dog Park location.
 - The remainder of the report was received for review.
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Approval of Minutes:

- Gregery Green motioned to accept the February 11, 2026 Regular Meeting Minutes as presented. Seconded by Charles Philips. Motion carried.
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Committee Reports:

Finance:

- Council acknowledged receipt of the **Profit & Loss Statement** and the **Summary of Accounts**.
- Gregery Green motioned payment of the February bills in the amount of **\$18,156.63** from all accounts. Motion second by Anna DeVita. Motion carried.

Gregery Green – East Berlin Area Joint Authority (EBAJA):

- Presented information during the Executive Session

Robert Larson - Personnel:

- None

Mayor Stephanie Haley:

- The Mayor Presented Proclamation 03-2026-04 deeming the 4th Saturday of each September “Colonial Day.”
- Gregery Green motioned the Mayor attend Pennsylvania Assoc. of Boroughs (PSAB) Annual Conference 2026 May 31 – June 3 with a cost of \$255. Second by Judith Salomon. Motion carried.
- Gregery Green motioned the Mayor be a voting Delegate on behalf of the Borough at Pennsylvania Assoc. of Boroughs (PSAB) Annual Conference 2026. Second by Anna DeVita. Motion carried.
- The Mayor presented and submitted written report for Council’s review.

Junior Council Member Layna Lowry:

- Presented activities report from Bermudian Springs High School ("The BERM").
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Guest Speaker –

- None

Constituents / Guests Present:

- None
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Executive Session: 6:45 – 7:24 PM

- East Berlin Area Joint Authority (EBAJA) to obtain legal advice.

Executive Session Decision – 7:39 PM

- The Council received information regarding the East Berlin Area Joint Authority (EBAJA) path forward / future plans which were presented by the Solicitor and Gregery Green.
- The Council acknowledged during the April Council Meeting a Letter of Credit (LOC) will be presented from ACNBank recognizing the Borough as Guarantor of the LOC.
- Council reached a unanimous consensus that the best course of action is to proceed with the sale of the East Berlin Area Joint Authority (EBAJA).

Adjournment: Gregery Green motioned to adjourn at 7:40 PM, seconded by Anna DeVita. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer