

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, March 8, 2023, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Judith Salomon, Donald Dixon, Heather Gentzler, Mayor Stephanie Haley and Chris Warner arriving at 7:40 PM.

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Charles Krall motioned approval, second by Roberta Teal. Motion carried, 5 Yes/1 No.

Solicitor Battersby's Report:

- Solicitor Battersby presented the draft and proposed version of Transient Business Ordinance. Roberta Teal motioned the Public Notice advertisement of said Transient Business Ordinance in its entirety for public comment and contemplated adoption during the April 12th meeting, second by Charles Krall. Motion carried.

Constituents / Guests:

- Steve Haley requested permission to provide documentation to Cindy Smith, Borough Administrator to draft various update letters addressed to adjoining Municipalities upon Borough letterhead with subjects relating to East Berlin Borough Park improvements. Council and Solicitor Battersby supported this activity.
- John Schlaline, Planning Commission Chairman spoke regarding updating the current East Berlin Borough Subdivision and Land Development Ordinance (SALDO).
- Curt Mathews, East Berlin
- Wayne Smith, Code Enforcement Officer
- Amanda Hollabaugh

Approval of the Minutes:

- Roberta Teal motioned to accept the February 8, 2023, Regular Meeting Minutes, second by Heather Gentzler. Motion carried.
- Charles Krall motioned to accept the February 22, 2023, Special Meeting Minutes, second by Judy Salomon. Motion carried.

Committee Reports:

Personnel – James LeVan

- With the Personnel Committees recommendation, Charles Krall motioned to re-appoint Amy Burns to the Park & Recreation Commission, second by Roberta Teal. Motion carried.
- Charles Krall motioned to hire Wayne Smith, Independent Contractual Ordinance Officer. Mr. Smith will work on an as needed basis with at a rate of \$50.00 per hour, second by Roberta Teal. Motion carried

Finance: Roberta Teal

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Charles Krall motioned to pay the **February bills \$6,560.06**, second by Roberta Teal. Motion carried.

Chris Warner– Acknowledged receipts of the following reports:

- Chris Warner motioned to accept the **Resolution 03-2023-01** Pennsylvania Safe Digging “811 Notification”, second by Charles Krall. Motion carried.
- Maintenance Report
- Heather Gentzler motioned for two watch children and three speed limit signs installed on South Avenue from Abbottstown Street and Sixth Avenue, second by Judy Salomon. Motion carried.
- Emergency Management Report.
- Emergency Services Report
- Briefly reviewed the Engineer report
- Planning and Zoning Annual Report

Parks and Recreation - Mayor Haley:

- No report

Mayor Haley read and reviewed the following:

- January / February 2023 Police report(s)
- Mayor’s Report
- The Mayor is in conversations with Cory Lease from the Fire Department regarding ongoing major traffic concerns during the June 24th community yard sale.

Correspondence: James LeVan

- Training and webinars available

Charles Krall motioned to adjourn the meeting at 8:14 PM, with a second by Judy Salomon. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer