

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The monthly meeting of the East Berlin Borough Council was opened with the Pledge of Allegiance at 7 PM by James LeVan, Council President on Wednesday, March 9, 2022, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Chris Warner, Judith Salomon, and Donald Dixon

Members Absent: Heather Gentzler

Also Present: Mayor-Stephanie Haley, Solicitor-Matthew Battersby and Secretary/Treasurer-Cindy Smith

Approval of Agenda: Roberta Teal motioned approval second by Charles Krall. Motion carried.

Solicitor Battersby's Report:

- Charles Krall motioned to accept the lowest responsible bid for commercial trash hauling submitted by Republic Services of Pennsylvania LLC, which is the Borough's current commercial waste/trash hauler. The bid price is \$7.00 per cubic yard from April 1, 2022, through March 31, 2023; \$7.35 per cubic yard from April 1, 2023, through March 31, 2024; and \$7.70 per cubic yard from April 1, 2024 through, March 31, 2025. Rates may be adjusted in any future years following the stated contract periods. Any extended service rates are subject to the mutual agreement between the parties, second by Roberta Teal. Motion carried.
- Charles Krall motioned to approve a request from Waste Connections, the residential trash hauler, for the use of automatic front loading trucks within the Borough, second by Chris Warner. Motion carried.
- Roberta Teal voted provisional approval for Penn Waste, a subsidiary of Waste Connections, to haul the Borough recyclables, second by Charles Krall. Motion pending confirmation of Penn Waste ability to provide said service due to a very recent fire at their facility. Motion carried.
- The Solicitor requested an Executive Session and stated that he will need further time to review and give guidance on proposed drainage easements at 116 Park Road due to ongoing stormwater issues within the Borough.

Constituents / Guests –

- Chief Cory Lease, Northeast Fire and EMS introduced himself and inquired as to the future plans of the "Old Fire House". The Solicitor stated that no formal plans have been made at this point in time.
- Emma Diehl

Approval of the Minutes: Charles Krall motioned for acceptance of the February 9, 2022 minutes, second by Chris Warner with a minor correction. Motion carried.

Mayor's Report:

- Mayor Haley reviewed the speed sign report
- Mayor Haley read the February 2022, Borough Police report and acknowledged Chief Seitz high visibility in town.
- Mayor Haley acknowledged receipt of a Commemorative Medallion from the VFW Post 8896.
- Mayor Haley requested the voicemail at the Borough Hall for Chief Police be enabled. Council advised the Mayor that due to the fact the Borough does not have a 24-hour dispatcher on staff; residents will need to continue using 717-624-2101 the Adams County non-emergency phone number, The County provides a log of the call and documentation should the need arise for any subsequent legal action. Mayor Haley acknowledged that she understood the Council's rationale and will advise residents as such.
- Mayor Haley inquired what date the park restroom is slated to be de-winterized / opened for use. Roberta Teal stated that the restrooms will open after freezing / inclement weather. There is no heat in the park restroom and it will not be open during winter months.

Committee Reports:

Finance: Roberta Teal

- Council acknowledged receipt of the Profit & Loss Statement as well as the Summary of Accounts.
- Charles Krall motioned to pay the February bills totaling \$17,951.82, second by Chris Warner. Motion carried. By roll call vote, with 6 yes / 0 no. Motion carried.
- Roberta Teal voted to contribute \$15,000.00 towards the purchase of a tractor for the East Berlin Area Joint Authority (EBAJA) from the American Rescue Plan funds / proceeds (ARP Funds), second by Charles Krall. Motion carried.
- In memory of longtime & former Borough Secretary / Treasurer, Darlene McArthur's passing; Roberta Teal motioned to contribute \$100.00 to the SPCA, as indicated in the Obituary announcement, second by Chris Warner. Motion carried.

Chris Warner – read and reviewed the following:

- Maintenance / Streets – Review of Borough Maintenance Report from Bob Meminger
- Planning / Zoning – acknowledged and read Planning Commission Minutes & Annual report
- Emergency Management Report
- Emergency Services Report

Personnel:

- James LeVan acknowledged that he has received 3 committee applications and that one other person has requested a committee application, which they intend to complete and return to the Borough.
- James LeVan appointed Stephanie Haley as liaison between Council and the Parks & Recreation Commission. Council concurred.
- Council clarified that Chris Warner is the appointed liaison between the Planning Commission and the Council.

Parks and Recreation:

- Prior to updating the park rental packages and associated fees, James LeVan requested that Stephanie Haley discuss with the Parks & Recreation Commission their willingness to administer / assume management of the rental program to including scheduling, reservations, points of contact if there is a problem with said rentals, etc. Roberta Teal voiced her concern for accessibility to the park areas by Borough residents, if all areas are rented for events that consume use of the entire facility on any given day. Stephanie agreed to obtain feedback for the Council.

Correspondence:

- Training and Webinars available

Executive Session

- An Executive Session was held to discuss legal matters with the Borough Solicitor regarding stormwater / drainage matters in the Borough. The Executive Session began at 8:20 PM and ended at 8:40 PM per Roberta Teal's documentation.

The next meeting is scheduled for April 13, 2022, 7 PM at the Borough Hall.

Roberta Teal motioned to adjourn the meeting at 8:40 PM; with a second by Donald Dixon. Motion carried.

Respectfully submitted,
Cindy Smith,
Secretary / Treasurer