

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, May 10, 2023, at the East Berlin Borough Hall.

Members Present: James LeVan, Roberta Teal, Charles Krall, Judith Salomon, Donald Dixon, Chris Warner and Mayor Stephanie Haley

Members Absent: Heather Gentzler

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Charles Krall motioned approval, second by Chris Warner. Motion carried.

Solicitor Battersby's Report:

- Solicitor Battersby reported during the Executive Session regarding the potential for disposition of the Old Fire House Building.

Constituents / Guests:

- Thomas Teal, pending part-time, seasonal, contractual employee
- Reverend Julia Beall, Zwingli United Church of Christ voiced complaints regarding EBACC blocking North Avenue during yard-sale event.
- Robin Heyser EBACC responded to Reverend Beall's complaints. An agreement was mutually reached between Reverend Beall and Robin Heyser to work with each other in future event planning, therefore avoiding traffic problems.
- John Schlaline spoke during the Planning / Zoning Reporting portion of the meeting.
- Charles Krall, Council Member and a representative of the Lion's Club presented Chief Seitz with an Appreciation of Service plaque for his assistance with the annual Borough holiday light installation and removal for annual storage.

Approval of the Minutes:

- Roberta Teal motioned to accept the April 12, 2023, Meeting Minutes, second by Judy Salomon. Motion carried.

Committee Reports:

Personnel – James LeVan

- James LeVan introduced Thomas Teal as a pending part-time, contractual, seasonal, employee effective spring / summer 2023.
- Charles Krall motioned to increase the Contractual Employee pay scale as follows, Bruce Kehr increased to eighteen dollars per hour, Kelly Reinhold increased to eighteen dollars per visit, John Schlaline increased to six dollars per visit for the 2023 calendar year, second by Roberta Teal. Motion carried.
- Roberta Teal motioned to appoint Keller Engineers as Borough Sewage Enforcement Officer (SEO), second by Chris Warner. Motion carried.

Finance: Roberta Teal

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the **April bills \$32,547.96**, second by Charles Krall. Motion carried.

Chris Warner– Acknowledged receipts of the following reports:

- Emergency Management Report.
- Emergency Services Report
- Presented draft version of the Special Event Notification Form.
- Reviewed the Engineer’s report. Keller Engineers has completed a site visit to the Borough owned EBACC property and began preliminary lot line location. It was determined as a Borough owned property the lot lines need to be definitively located.
- Judy Salomon motioned to send an Official Letter to PA Department of Transportation regarding assistance with traffic calming assistance within the Borough, second by Roberta Teal. Motion carried.
- Through advice given by Solicitor Battersby, a consensus was reached to advertise the upcoming schedule for the East Berlin Borough Ordinance Committee regarding Subdivision and Land Development Ordinance (SALDO) update.

Parks and Recreation - Mayor Haley:

- No report

Mayor Haley read and reviewed the following:

- Read April 2023 Police report(s)
- Mayor’s Report
- Borough Code Enforcement Officer’s report
- Presented the Mayoral Proclamation regarding areas of no-parking during the June 24th Beaver Colony Community Yard Sale.
- Charles Krall motioned to pay the registration fee of \$250.00 for Stephanie Haley to attend the Mayor’s Conference held in July, second by Judy Salomon. Motion carried.

Correspondence: James LeVan

- Training and webinars available

Executive Session: 8:03 PM – 8:22 PM

Regarding disposition of Old Firehouse Building.

Roberta Teal motioned that Solicitor Battersby draft a Resolution for disposition of the Old Fire House, second by Charles Krall. Motion carried. Charles Krall noted that the Fire House Appraisal document is a confidential and not to be discussed outside of the Executive Session.

Charles Krall motioned to adjourn the meeting at 8:26 PM, with a second by Roberta Teal. Motion carried.

Respectfully submitted,
Cindy Smith,
Administrator / Treasurer