

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Council President Chris Warner on Wednesday, November 12, 2025 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Heather Gentzler, Gregory Green and Mayor Stephanie Haley.

Jr. Council Member: Layna Lowry

Members absent: none

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Heather Gentzler. Motion carried.

Solicitor's Report:

- The Solicitor suggested contacting Zoning Officer Rob Thaeler's superior to request/direct an enforcement visit at the Trump property. The Mayor will follow-up.
- The Solicitor requested the Mayor direct Ordinance Officer Craig Shaffer to continue fines for non-compliance issues at the Trump property.
- The Solicitor and Administrator will be working on the fee schedule regarding the Chicken Ordinance.
- The Solicitor will be reviewing the Rental Property Ordinances and associated documents. He will return to Council with suggestions regarding updates. This has been necessitated due to some poorly maintained rental properties within the Borough.

Chris Warner provided the following:

- Chris Warner shared that he and the Administrator had recently received introductory training to the "Hyper-Reach System" at the Adams County 911 Center. Chris distributed an informational packet and will be following up with Borough Officials regarding this system.
- Emergency Management Report reviewed at Council's leisure.
- Emergency Services Report reviewed at Council's leisure.
- Fire Department Financial Reporting - reviewed at Council's leisure

Administrator's Report:

- Council acknowledged receipt of the Borough Engineer's Report dated October 8 2025.
 - Item #1a and #1b were noted, with no discussions or updates.
 - The remainder of report reviewed at Council's leisure.
 - An informational packet regarding Traffic Calming was provided by from Borough Engineer, Erik Vranich.
- Planning Commission draft Meeting Minutes and upcoming Agenda reviewed at Council's leisure.
- Robert Larson motioned to approve the 2026 Budget as presented, including the decided 2025 Fall Donations, with the understanding all 2026 donations are "to-be determined/TBD" in the Fall of 2026. The motion was seconded by Roberta Teal and carried.
- Roberta Teal motioned advertisement of the Joint Municipal Refuse Bid for the upcoming contract term. The motion was seconded by Judith Salomon and carried.
- Gregory Green motioned advertisement of the Commercial Refuse Bid for the upcoming contract term. The motion was seconded by Heather Gentzler and carried.

Approval of Minutes:

- Charles Philips motioned acceptance of the October 8, 2025 Special Meeting Minutes regarding Personnel and Staffing matters. The motion was seconded by Robert Larson and carried.
- Judith Salomon motioned acceptance of the October 8, 2025 Regular Meeting Minutes. The motion seconded by Charles Philips and carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned paying the October bills in the amount of **\$18,694.89** from all accounts. The motion was seconded by Gregory Green and motion carried.

Chris Warner - Personnel:

- Roberta Teal motioned re-appointment of Loy Elliott to the Planning Commission effective through October 31, 2029. The motion was seconded by Charles Philips and motion carried.
- Robert Larson motioned re-appointment of Darrin Youker to the Parks & Recreation Commission effective through December 31, 2028. The motion was seconded by Heather Gentzler and motion carried.

The Mayor reviewed highlights from:

- Parks & Recreation, no report due to lack of a quorum.
- Reviewed the police reporting and stated that the disruptive “vehicle exhaust popping continues.”
- Speed Sign Reporting
- The Mayor thanked Council for funding the security camera at the park. It is a very good quality and has been a great investment, in her opinion. The camera can read license plates and was utilized during a recent incident investigated by Chief Seitz.
- Jr. Council Member Layna Lowry verbally presented the activities report from “The BERM” – Bermudian Spring High School.

Constituents / Guests Present:

- John Schlaline stated that he is concerned about the noise pollution from vehicle exhaust "fire-crackers / popping." He also thanked Council for the new security cameras at the park, noting that it is effectiveness in aiding security during night restroom lock-up procedures. Mr. Schlaline, in his capacity as Planning Commission Chairman, informed Council that the Zoning Ordinance has not been updated since 2014, and the Ordinance Committee is scheduled to meet in 2026 to commence the necessary updates suggestions.
- Sherry Brown
- Anna Devita
- Sarah M. Roberson
- Jeb Anderson
- John Spangler – Gettysburg Times

Roberta Teal motioned adjournment at 6:58 PM, second by Gregory Green. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer