

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Council President Chris Warner on Wednesday, October 8, 2025 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Heather Gentzler Gregery Green and Mayor Stephanie Haley.

Jr. Council Member: Layna Lowry

Members absent: none

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Charles Philips. Motion carried.

Solicitor's Report:

- It has been reported to the Solicitor that the Trump property is 70% cleaned up. With continued clean-up efforts underway.
- The Solicitor acknowledged a letter from Department of Environmental Planning (DEP) regarding the sewer treatment plant improvements.

Chris Warner provided the following:

- Emergency Management Report reviewed at Council's leisure.
- Emergency Services Report reviewed at Council's leisure.
- Fire Department Financial Reporting - no report provided.

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report dated October 8 2025.
 - Item #1a – no conversation.
 - Remainder of report reviewed at Council's leisure.
- Planning Commission draft Meeting Minutes and upcoming Agenda reviewed at Council's leisure.
- Discussions were held on various line items of the Draft 2026 Budget including purchasing two additional solar stop signs.
- Roberta Teal motioned to advertise the Draft 2026 Budget, second by Gregery Green. Motion carried.
- Charles Philips motioned an annual stipend increase to Council in total of \$3,100 annually taking effect CY2026 to newly elected officials, second by Gregery Green. Motion carried with one in dissent.
- Charles Philips motioned an annual stipend increase to the Mayor in total of \$3,100 annually taking effect with the newly elected official in CY 2026, second by Gregery Green. Motion carried.
- Robert Larson motioned for a Special Meeting regarding Personnel and Staffing to be held Wednesday, November 12, 2025 at 5 PM, second by Heather Gentzler. Motion carried.

Approval of Minutes:

- Charles Philips motioned acceptance of the September 10, 2025 Special Meeting / SALDO Meeting Minutes, second by Judith Salomon. Motion carried.
- Roberta Teal motioned acceptance of the September 10, 2025 Regular Meeting Minutes, second by Judith Salomon. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned paying the September bills in the amount of **\$64,535.64** from all accounts, second by Gregory Green. Motion carried.

Chris Warner - Personnel:

- Gregory Green motioned re-appointment of Charles Philips to the Planning Commission effective through September 10, 2029, second by Roberta Teal. Motion carried.
- Charles Philips motioned re-appointment of Judith Salomon to the Planning Commission effective through September 13, 2029, second by Robert Larson. Motion carried.

The Mayor reviewed highlights from:

- Police Reporting
- Speed Sign Reporting
- The Mayor complimented Ordinance Officer Craig Shaffer in doing an excellent overall job with Borough enforcement issues. The Mayor also thanked Solicitor Battersby for his legal support throughout the year with Ordinance enforcement.
- Jr. Council Member Layna Lowry verbally presented an activities report from “The BERM” –
- Bermudian Spring School.

Constituents / Guests Present:

- Jim Levan was in attendance, stating now that he and his wife are retired and they had come to observe the meeting.
- MaryBeth Levan
- John Schlaline complained regarding the traffic / vehicle exhaust “fire-crackers” and general speeding / noise within the Borough.

Charles Philips motioned adjournment at 6:55 PM, second by Roberta Teal. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer