

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 6:00 PM led by Chris Warner, Council President on Wednesday, Sept 10, 2025 at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Judith Salomon, Robert Larson, Charles Philips, Heather Gentzler and Mayor Stephanie Haley.

Jr. Council Member: Layna Lowry

Members absent: Gregery Green

Also Present: Solicitor Matt Battersby, Robert Thaeler Adams County Office of Planning & Development and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Robert Larson. Motion carried.

Solicitor's Report:

- As reviewed and discussed during the 5:30 Subdivision & Land Development (SALDO) Hearing the Solicitor presented a brief overview of the SALDO Ordinance. Charles Philips motioned adoption of the new Ordinance, second by Roberta Teal. Motion carried.
- Presented the Right-to-Know decision with handouts regarding PA Supreme Court decision **Penncrest School District v. Cagle – Pa. SCT. 8-19-25.** The Solicitor cautioned the Council to refrain from discussing information on a social media platform with regard to their personal media accounts based on said decision.
- PA Heart and Lung Act packets provided for review and discussion during Executive Session due to Personnel related information.

Administrator's Report:

- Council acknowledged receipt of the Borough Engineers Report dated September 10, 2025.
 - Item #1a - Robert Larson motioned for members of the Planning Commission to meet with the Borough Engineer regarding traffic planning concerns, second by Charles Philips. Motion carried.
 - Remainder of report reviewed at Council's leisure.
- Planning Commission draft Meeting Minutes and upcoming Agenda – none received.
- Charles Philips motioned to readvertise the Request for Proposal (RFP) for a Borough Solicitor as previously presented with an updated response due date, second by Heather Gentzler. Motion carried.
- Council acknowledged one response to the Request for Proposal (RFP) advertisement from CGA Law Firm, York PA.
- Robert Larson motioned to hold a Special Meeting on October 8, 2025 at 5 PM regarding review of the Request for Proposals (RFP) response(s), second by Charles Philips. Motion carried.
- Council acknowledged receipt of the Department of Community & Economic Development (DCED) Reporting Notice. Borough reporting is up to date at this time.
- Roberta Teal reviewed and recommended approval of the 2026 Storywalk Book Titles provided by East Berlin Library Branch Manager Catherine Vasko to the Council during the August Meeting.

Approval of Minutes:

- Judith Salomon motioned acceptance of the August 13, 2025 Regular Meeting Minutes, second by Roberta Teal. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts.**
- Roberta Teal motioned to pay the August bills in the amount of **\$30,575.68** from all accounts, second by Judith Salomon. Motion carried.

Municipal Retirement – 2026 MMO Obligation

- Council was provided with a memo advising of the 2026 Minimum Municipal Obligation (MMO) for Police Pension plan in the amount of \$0.00 (due to past years' overfunding). Roberta Teal motioned to accept the MMO; second by Judith Salomon. Motion carried.
- Council was provided with a memo advising of the 2026 Minimum Municipal Obligation (MMO) for the Non-Uniform Municipal plan in the amount of \$0.00. Roberta Teal motioned to accept the MMO; second by Heather Gentzler. Motion carried.

Chris Warner provided the following:

- Emergency Management Report reviewed at Council's leisure.
- Emergency Services Report reviewed at Council's leisure.
- Fire Department Financial Reporting reviewed at Council's leisure.

Chris Warner - Personnel:

- Charles Philips motioned the following, second by Heather Gentzler. Motion carried.
Zoning Hearing Board Member Appointment
 - David F Woodward – term ends 12/31/2026

The Mayor reviewed highlights from:

- Mayor Haley introduced and swore in Jr. Council Member Layna Lowry.
- Presented estimate number 149, option 2, dated Sept. 9, 2025 from CKG Enterprises LLC. Judith Solomon motioned acceptance of said estimate in the amount of \$2,246.85 with shared security access to the Borough EMC/ Mayor, Borough Maintenance and Police Chief, second by Charles Philips. Motion carried.
- Police Reporting
- Speed Sign Reporting
- Mayoral Reporting
- The next hearing regarding the Trump property will be October 2, 2025.
- 2025 Homecoming Parade has been canceled.

Constituents / Guests Present:

- John Schlaline stated the 24-hour pavilion illumination has helped with security concerns at the park, however additional lighting would be beneficial.
- David F Woodward thanked the Council for his appointment to the Zoning Hearing Board.
- Sherry Brown EBACC President / Borough resident spoke in promotion of the Historic Fall Festival.
- Jared Nace
- Sarah Roberson
- Jeb Anderson
- John Spangler Gettysburg Times
- Rob Thaeler Adams County Planning & Development / Borough Zoning Officer

Executive Session:

- Regarding Personnel 6:52 PM – 7:44 PM.

Executive Session Decision

- Judith Salomon motioned the reimbursement / compensation day to Chief Seitz, second by Charles Philips.

Closure:

Chris Warner offered condolences to Gregery Green due to passing of Mr. Green's Mother.
Roberta Teal motioned to adjourn the meeting at 7:52 PM, second by Heather Gentzler. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer