

EAST BERLIN BOROUGH COUNCIL
128 Water Street, East Berlin, PA 17316

Call to Order: The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by Chris Warner, Council President on Wednesday, September 11, 2024, at the East Berlin Borough Hall.

Members Present: Chris Warner, Roberta Teal, Robert Larson, Charles Philips, Gregery Green, Heather Gentzler and Mayor Stephanie Haley

Members Absent: Judith Salomon

Also Present: Solicitor Matt Battersby and Administrator/Treasurer Cindy Smith

Approval of Agenda: Roberta Teal motioned approval, second by Gregery Green. Motion carried.

Solicitor's report:

- Subsequent to advice from Solicitor Battersby related to Zwingli Uncited Church of Christ sub-division plan, Gregery Green motioned to accept the boundaries as identified / established and approved by the Borough's Engineering Firm Keller Engineers / Erik Vranich adjacent to the church, second by Roberta Teal. Motion carried.
- Charles Philips motioned to abandon the Park Ave extension right-of-way and follow the legally required procedure to advertise and hold a formal Hearing, second by Roberta Teal. By roll call vote motion carried.
- Gregery Green motioned to accept the COMCAST Cable Franchise Agreement Proposal dated July 2, 2024 as presented, second by Charles Philips. Motion carried.

Administrator's Report:

- Council acknowledged that the Administrator is continuing to attend County meetings regarding updating the 2013 Fire Services Study.
- Council acknowledged receipt of the Borough Engineers Report dated September 11, 2024.
 - Regarding #4 of the report – Charles Philips motioned the Conditional Approval of the Berlin Rentals Plan pending the outcome of the Right-of Way Hearing, second by Gregery Green. Motion carried.
 - Regarding # 6 Engineering Office is working to obtain estimates for the survey of Kuhns Woods.

Municipal Retirement – 2025 MMO Obligation

- Council was provided with a memo advising of the 2025 Minimum Municipal Obligation (MMO) for Police Pension plan in the amount of **\$0.00** (due to past years' overfunding). Roberta Teal motioned to accept the MMO; second by Gregery Green. Motion carried.
- Council was provided with a memo advising of the 2025 Minimum Municipal Obligation (MMO) for the Non-Uniform Municipal plan in the amount of **\$0.00**. Roberta Teal motioned to accept the MMO; second by Gregery Green. Motion carried.

Approval of Minutes: Charles Philips motioned to accept the August 14, 2024, Meeting Minutes, second by Roberta Teal. Motion carried.

Committee Reports:

Finance: Roberta Teal:

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the August bills in the amount of **\$ 75,802.58**, second by Charles Philips. Motion carried.

Chris Warner presented the following reports:

- Emergency Management Report
- Emergency Services Report

Mayor Haley read / reported on the following:

- Review of the Police Report(s)
- Speed Sign Report
- Park & Recreation update / report
- Mayor's Report
 - Charles Philips motioned to authorize a letter issued in support of the Bermudian Springs Home Coming Parade on Wed., October 9th at 6:30 PM, second by Gregory Green. Motion carried.
- Ordinance Officer update / report

Personnel – Chris Warner:

- No report

Correspondence: Chris Warner – copies on conference room table

- Training & webinars available

Constituents / Guests Present:

- Alvis Elrod, Gordon L. Brown & Assoc.
- Jayne Katherman Barley Snyder
- Aaron and Doug Miller
- John Schlaline

Executive Session:

- Regarding Ordinance / Code Enforcement 7:35 PM – 8:18 PM.

Executive Session Decision

- Amendment of Ordinances

Closure:

Roberta Teal motioned to adjourn the meeting at 8:21, second by Robert Larson. Motion carried.

Respectfully submitted,
Cindy Smith
Administrator / Treasurer