

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

**Call to Order:** The regularly scheduled monthly meeting of the East Berlin Borough Council began with the Pledge of Allegiance at 7:00 PM led by James LeVan, Council President on Wednesday, September 13, 2023, at the East Berlin Borough Hall.

**Members Present:** James LeVan, Roberta Teal, Charles Krall, Judith Salomon, Donald Dixon, Chris Warner, and Mayor Stephanie Haley

**Members Absent:** Heather Gentzler

**Also Present:** Administrator/Treasurer Cindy Smith, and Solicitor Matt Battersby

**Approval of Agenda:** Chris Warner motioned approval, second by Roberta Teal. Motion carried.

**Solicitor's Report:**

- Communication continues with Redding's Auction Service in regards to disposition of the "Old Fire House Building". The auction is scheduled for October 16, 2023 at 5:30 PM.
- Charles Krall motioned to advertise a "Special Meeting" to be held in conjunction with the "Old Fire House" auction for the sole purpose of acceptance or decline of high bid, second by Roberta Teal. Motion carried.

**Administrator's Report:**

- Council acknowledged receipt of the Engineer's Report dated September 13, 2023, and reviewed item number three regarding the Zwingli Church final subdivision plan.
- As indicated on the bill paid report Alpha Space Control has completed and been paid from the Liquid Fuel Funds for crosswalk and stop bar line painting.
- Council acknowledged the Planning Commission next scheduled Ordinance Committee meeting is scheduled for September 27<sup>th</sup>. Some discussion was held regarding potential uses of 306 Harrisburg Street. Judy Salomon will be following-up with John Schlaline / Mr. Hersh regarding this information.
- Council acknowledged that the trail-cam has been installed at the park due to ongoing vandalism.
- Council was updated regarding the Loss Prevention inspection completed by EMC Insurance at the EBACC Building.
- Council acknowledged receipt of the "Old Fire House" Zoning Determination letter provided by Rob Thaeler Zoning Officer.

**Approval of the Minutes:**

- Judy Salomon motioned to accept the August 9th Meeting Minutes with minor correction, second by Roberta Teal. Motion carried.

**Committee Reports:**

**Finance: Roberta Teal:**

- Council acknowledged receipt of the **Profit & Loss Statement** as well as the **Summary of Accounts**.
- Roberta Teal motioned to pay the **August bills in the amount of \$20,838.76**, second by Charles Krall. Motion carried.
- Roberta Teal reviewed the remaining 2022 budgeted donation check to the East Berlin Fire Department and reviewed the 2023 Budgeted donation checks that will be sent to the previously agreed upon groups.

**Municipal Retirement – 2024 MMO Obligation**

- Council was provided with a memo advising of the 2024 Minimum Municipal Obligation (MMO) for Police Pension plan in the amount of \$0.00 (due to past years' overfunding). Roberta Teal motioned to accept the MMO; second by Chris Warner. Motion carried.
- Council was provided with a memo advising of the 2024 Minimum Municipal Obligation (MMO) for the Non-Uniform Municipal plan in the amount of **\$7,895.00**. Roberta Teal motioned to accept the MMO; second by Charles Krall. Motion carried.



**Personnel – James LeVan:**

- Charles Krall motioned re-appointment of Chris Warner to the Planning Commission for an additional 4-year term, second by Donald Dixon. Motion carried.

**Mayor Haley read / reported on the following:**

- Park and Recreation report - none
- Police report(s)
- Mayor's Report was reviewed and James LeVan commented that there was no complains regarding loud cars as of that morning.
- Ordinance Officers report was acknowledged.
- The Mayor announced that Halloween / Trick-or-Treating would be held on October 29<sup>th</sup> from 6 – 8 PM due to limited volunteer Traffic Police staffing available from the Volunteer Fire Department. The Chief of Police and Fire Police will be present for Trick-or-Treating.

**Chris Warner– presented the following reports and information:**

- Emergency Management Report.
- Emergency Services Report
- No new updates on the Special Event Notification Form

**Constituents / Guests:**

- Dustin Avery and Cory Lease introduced themselves as Northeast Adams Fire & Rescue Members. They reviewed the Fire Department Profit and Loss statement and elaborated on the financial challenges facing the Fire Department. They also commented on the limited volunteers available for serving as Traffic Police.
- Mike Baker is concerned about the traffic controls on Beaver Street.

**Correspondence: James LeVan**

- Training and webinars available
- East Berlin Area Community Center (EBACC) Meeting Minutes

**Closure**

Roberta Teal motioned to adjourn the meeting at 8:10 PM, second by Donald Dixon. Motion carried.

Respectfully submitted,  
Cindy Smith, Administrator / Treasurer